



OK-ACRL Meeting
August 19, 2022
11:30am - 1:00pm
Location: Online via Zoom

Present:

Jamie Holmes, President
Kaitlyn Palone, Past President
Anona Earls, Treasurer
Amanda Schilling, Secretary
Beth Jones, Development Coordinator
Karl Siewert, Webmaster
Marianne Myers, Board Member at-large
Holly Reiter, Board Member at-large
Jennifer Hulsey Campbell, COIL Chair

Absent:

Clarke Iokavakis, Vice President/President Elect
Ashley Bean, Board Member at-large

Call to order at 11:36.

Agenda item	Discussion	Tasks/Conclusion	Person responsible	Due date
Approval of the July meeting minutes	Motion and second were made to approve the minutes. The motion passed.			
COIL Chair Report	Group is brainstorming something virtual for the fall. Elections are coming up in December.			
July Treasurer Report	Total account balance is \$8586.13 consisting of \$5302.10 in checking and \$3284.03 in savings. Savings earned \$0.06 interest. ACRL approved endowment promotional mugs as eligible for a reimbursement of \$100.			
Development Chair Report	<p>July Endowment Report - A total of \$93.50 was collected from Amazon Smile, \$31.40 was donated for the Carpentries workshop, \$37.50 was collected from PayPal donations. The total amount in donations for 2022 is \$661.05. There are 8 amazon smile donors. Beth will send another message to the listserv to request donations. Beth is still working to get the PayPal account switched from Emrys. There was a discussion of who needs to be on the PayPal account - no decision yet.</p> <p>This committee will start a donation drive with the goal to raise \$5000 by the end of the year. A letter is to go to targeted people on listserv to ask for donations. A motion and a second were made to approve the letter. The motion passed. The committee decided to raise the donation minimum for the wine tumblers to \$50.</p> <p>Discussion of library member tiers and vendor donor tiers:</p>	<p>Send out a call for a new Endowment Coordinator.*</p> <p>Send email to the</p>	<p>*Clarke</p> <p>† Beth</p>	

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	Motion and second were made to approve library member tiers option b - each tier (1 - 6) has that number of free registration to a conference - as the option the board will review to approve. The motion passed. The highest tier for vendors includes sending ads to listserv and if this becomes a problem, they will revisit it but it is only a year commitment.	board so they can review the library membership tiers.†		
Webmaster Report	Currently working to add a Carpentries page to the site, update the homepage to remove unCOILed, and continuing with the Google account switch to Google workspace.			
2022 Activities and Goals - Policies and procedures manual	Looking at places where the bylaws don't make sense or are too vague. The board will discuss it next month.			
2022 Activities and Goals - Carpentries workshops	There was a discussion over what workshop will be taught before the annual conference. A list was compiled of all the Carpentries lessons taught by OK-ACRL. Tidy Data and SQL are both possible next workshops.			
2022 Activities and Goals - Conference	<p>Proposed conference title: Learning to MOP - Marketing, Outreach, and Promotion in Academic Libraries. Motion and a second were made to approve the conference title. The motion passed.</p> <p>Karl will chair the tech committee for the conference. Beth, Holly, Amanda, and Jamie have Zoom pro accounts that can</p>	<p>Create some posters as options for a conference save-the-date.*</p> <p>Write a draft call-for-proposals</p>	<p>*Jennifer</p> <p>† Karl</p>	

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	<p>host breakout sessions. One of the rooms can be the OK-ACRL Zoom pro account. Kaitlyn (as backup), Amanda, Holly, and Karl volunteer to be hosts in the rooms.</p> <p>Should we remove the past president as the coordinator of the Outstanding Service Award?</p>	<p>and send it to the board.†</p> <p>Add to bylaw review</p>		
New Business	<p>The ACRL budget committee needs to trim the ACRL budget and is considering removing the chapter reimbursements. This year's reimbursement will be the last one OK-ACRL receives. But we still get two free ACRL Presents Webcasts per year.</p> <p>Discussion about the requirements for the president or some member of the board to be a member of the national organization and whether or not funds could be used to pay that membership fee.</p>	<p>Promote ACRL Presents webcast recordings to the OK-ACRL list.*</p> <p>Review ARL/ACRL bylaws to confirm who in the chapter must be a member.†</p>	<p>*Jamie</p> <p>† Bylaw review group</p>	
Roundtable	<p>Several board members/officers terms are up at the end of the year - president, development coordinator, webmaster, treasurer, member at large.</p> <p>Endowment tumblers were found.</p>	<p>Advertise open positions.*</p> <p>Deliver tumblers to OU Tulsa c/o Emrys.**</p>	<p>*Clarke</p> <p>**Jamie will deliver, Beth will pick up.</p>	

Adjourn at 12:57.