



OK-ACRL Meeting
January 20, 2023
11:30 a.m. - 1:00 p.m.
Location: Online via Zoom

Present:

Clarke Iakovakis (he/him), President
Jamie Holmes (she/her), Past President
Sarah Burkhead Whittle (she/her), Vice-President/President Elect
Ashley Bean (she/her), Treasurer
Amanda Schilling (she/her), Secretary
Emrys Moreau (she/her), Development Coordinator
Karl Siewert (they/them), Web Manager
Marianne Myers (she/her), Board Member at-large
Jon Goodell (he/him), Board Member at-large
Katherine Tennison (she/her), COIL Chair
Jennifer Hulsey Campbell (she/her), Outreach Coordinator

Absent:

Holly Reiter (she/her), Board Member at-large

Call to order at 11:30am.

Agenda item	Discussion	Tasks/Conclusion	Person responsible	Due date
Approval of the November meeting minutes.	A motion and a second were made to approve the minutes. The motion passed.			
Introductions & orientation for new members - Board Goals, Member Responsibilities, Meetings, Annual Conference, Bylaws, Google Drive		Send bylaws, listserv, Google drive links, and twitter information in an email especially for new members.* Review OK-ACRL bylaws .**	*Clarke **everyone	
COIL Chair Report	COIL website crashed after an update. Karl will work with the COIL web manager to correct it. unCOILed will be in Weatherford this year and in-person.			
Treasurer Report	Ashley is working with Anona (past treasurer) to get things transferred into Ashley's name.			
Development Chair Report	The charter is being finalized and will eventually be shared with the board. This year the committee will have a zoom meeting every other month and will discuss things via email on the months where they don't meet on zoom.			

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	<p>Reminder - all board members are encouraged to give something to the endowment fund.</p> <p>Amazon Smile will be discontinued in February. (Amazon smile is a program where Amazon donated a percentage of what people spend on charities or non-profits like OK-ACRL.)</p>			
Web Manager Report	<p>The Google enterprise (institutional account) is now set up and the migration of documents from the current Gdrive is taking place.</p> <p>Karl is updating the web manager position documentation.</p>	<p>Send Karl any suggestions for changes to the website*</p> <p>Email Karl your name, title, university and/or library name, and email address or institution profile page.**</p>	<p>*anyone</p> <p>**new members</p>	
2022 Activities Wrap-up: Bylaws and Policies & Procedures Manual - Next step	<p>The work of the Policies and Procedures Enhancement team is available for review by the board. Included in that folder is the revised bylaws that were approved by the membership in November 2022.</p>			
2023 Activities &	2023 meetings will take place on the third Friday of each month,	Send invitation	*Clarke	

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Goals: Scheduling 2023 meetings	<p>11:30am to 1:00pm.</p> <p>We will schedule one in-person meeting a semester - spring, summer, and fall.</p> <p>Tentatively we will have an in-person meeting on June 16th in the Tulsa area around a Carpentries workshop.</p> <p>The fall in-person meeting should be at the conference venue so that we can visit that place to make plans. We will choose the date and place when we start making conference plans.</p>	for March 10 board meeting, in person, in Norman, and during OLA conference.*		
2023 Activities & Goals: Open discussion on outreach: goals, platforms, policy	<p>A social media policy will be drafted and established.</p> <p>The board does not have access to the OK-ACRL twitter account - it is unknown who is the owner. Should we reach out to Twitter to see if we can get access to the account or have it taken down? Jennifer will use OK-ACRL Facebook for social media outreach for the present.</p> <p>OK-ACRL could focus on outreach to library/information science students as well as anyone who is interested in a career in academic libraries. Some ideas that were presented - invite SLIS students to present at the OK-ACRL annual conference, hold a panel where board members could answer questions about the organization as well as our jobs in libraries, visit SLIS classes, invite a student representative to be on the board, visit an OLISSA meeting.</p>	<p>Send a survey to the board to ask opinions on social media platforms, outreach practices, and preferred parameters or comfort levels on content.*</p> <p>Reach out to Tulsa OLISSA to start a conversation about OK-ACRL outreach to SLIS students**</p>	<p>*Jennifer</p> <p>**Emrys</p>	

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2023 Activities & Goals: Carpentries Workshops	Tabled until next time.			
2023 Activities & Goals: Idea brainstorm	Tabled until next time.			
New Business	A motion and a second were made to proceed with obtaining an OK-ACRL booth at the OLA 2023 conference. The motion passed.	Reach out to Dana Belcher at OLA to find out how we get a booth at their conference.*	*Emrys with Clarke and Ashley cc'd.	

Adjourn at 12:57.