



OK-ACRL Meeting

June 12, 2025

1:30 p.m. - 3:00 p.m.

Location: Online via Zoom

**Present:**

Amanda Schilling (she/her), President

Matt Upson (he/him), Vice-President/President Elect

Sarah Burkhead Whittle (she/her), Past President

Casey Lowry (she/they), Web Manager

Bethie Seay (she/they), Secretary

Emrys Moreau (she/her), Development Coordinator

Ona Lou Britton-Spears (she/her), Board Member at-large

Risa Jensen-Jones (she/they), Board Member at-large

Chris Rosser (he/him), COIL Chair-Elect

**Absent:**

Grant Jones (he/him), Treasurer

Zane Ratcliffe (she/they), Board Member at-large

Call to order at 1:30 p.m.

Agenda item	Discussion	Tasks	Person responsible	Due date
Approval of the <a href="#">May</a> meeting minutes	A motion (Ona) and a second (Matt) were made to approve the May minutes. The motion passed.			
COIL	<p>Welcome Chris Rosser, COIL Chair-Elect (Caitlin has stepped down as Chair).</p> <p>UnCOILed:</p> <ul style="list-style-type: none"> <li>● Location: Rogers State in Claremore</li> <li>● Topic: Service outreach</li> <li>● CFP: closed</li> </ul> <p>New COIL logo was announced via email. COIL website has old officers listed. Website updates will be discussed at the next COIL meeting.</p>			
<b>Reports</b>				
Treasurer	<p><a href="#">Treasurer report available in Google Drive.</a></p> <p>Report highlights:</p> <ul style="list-style-type: none"> <li>● Total balance: \$12,431.95</li> <li>● Checking balance: \$7,256.28 <ul style="list-style-type: none"> <li>○ Deposits: \$0.00</li> <li>○ Withdrawals: \$40.65 (Dreamhost renewal and OLA Prize Reimbursement)</li> </ul> </li> <li>● Endowment savings balance: \$5,175.67 <ul style="list-style-type: none"> <li>○ Deposits: \$0.00</li> <li>○ Withdrawals: \$0.00</li> <li>○ Interest accrued: \$1.54</li> </ul> </li> </ul>			

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Endowment Chair	<p><a href="#">Endowment report available in Google Drive.</a></p> <p>Report highlights:</p> <ul style="list-style-type: none"> <li>● Balance: \$5,175.67</li> <li>● Paypal: \$104.37</li> </ul> <p>Still working to add Grant to Paypal account and get it transferred. Emrys is going to look at BOK's investment percentages, and will bring the findings to the Board.</p>	<p>Continue to add Grant to Paypal*</p> <p>Look into BOK investments**</p>	<p>*Emrys, Grant</p> <p>**Emrys</p>	
Web Manager	<p>Save-the-Date info for the annual conference was added to the website.</p> <p>COIL Chair info on the website will be updated.</p>	COIL Chair website info*	*Casey	
<b>Old Business</b>				
Zoom Account	<p>OK-ACRL was approved for 50% off of a Pro Zoom account.</p> <ul style="list-style-type: none"> <li>● The annual price would be \$80 billed yearly, or \$95 if billed monthly</li> </ul> <p>A motion (Casey) and a second (Risa) was made to move forward with the discounted Zoom Pro subscription. The motion passed.</p>	Zoom Subscription*	*Amanda, Grant	*7/1
OK-ACRL Archives	<p>Shay Beezly, Andy Taylor, Casey, and Amanda discussed SHAREOK usage for archival needs.</p> <ul style="list-style-type: none"> <li>● If we want back end control, OK-ACRL would have to become a member of SHAREOK.</li> <li>● Amanda will get more thoughts from Andy and bring recommendations to the Board.</li> </ul> <p>Without becoming a member, OK-ACRL can still submit things to SHAREOK but that process involves filling out forms every</p>	SHAREOK membership thoughts*	*Andy, Amanda	

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	<p>time.</p> <p>Casey suggested that SHAREOK might not be worth the extra work to continue as the main repository. Google drive could be the main storage for Board materials, and SHAREOK could still be used for public documents such as conference materials.</p>			
Bylaws Review Committee	<p>Board members should:</p> <ul style="list-style-type: none"> <li>● review <a href="#">proposed changes to bylaws</a></li> <li>● review role in <a href="#">policies and procedures</a></li> </ul> <p>Emrys made specific comments about the Outreach Coordinator position, supporting its elimination: The position had not existed for a year before becoming vacant, and the tasks were previously divided amongst the Board (primarily the Members at Large). Casey and Matt expressed agreement.</p> <p>The committee will meet again next week to discuss Board comments.</p>	Review the docs, add feedback*	*All Board	*ASAP
Annual Conference	<p>Keynote speaker: Suzette Chang</p> <ul style="list-style-type: none"> <li>● Amanda discussed with Suzette, who asked what we wanted to get out of her speech, how attendees responded to speakers, and mentioned that she wants to lean into her anthropology background. Suzette would want to meet in September to hear about what other people will be speaking on, to further tailor the keynote.</li> <li>● Asking for a \$750 speaker fee.</li> </ul>			

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	<p>Emrys and Grant created a <a href="#">draft conference budget</a>.</p> <ul style="list-style-type: none"> <li>• \$65 registration fee, \$50 registration fee for presenters</li> <li>• Registration income estimate: \$2.9k-\$3.8k</li> <li>• Miscellaneous food and supply costs</li> <li>• Speaker fee and travel allowance: \$850</li> <li>• Expected profit ranges from -\$295 to \$680, without sponsorships</li> </ul> <p>A motion (Sarah) and second (Risa) were made to have Suzette Chang as the keynote speaker for the 2025 Annual Conference. The motion passed.</p>	<p>Share speaker contract with Board*</p> <p>Send contract to Suzette*</p>	*Amanda	
<b>New Business</b>				
Annual Conference	<p>Sponsors</p> <p>Recommendations for vendors should be sent to Amanda for her to begin contacting potential sponsors.</p> <p>Ideas:</p> <ul style="list-style-type: none"> <li>• EBSCO</li> <li>• OU, SLIS</li> <li>• OSU</li> <li>• AI-adjacent, such as Grammarly</li> <li>• OCALD</li> </ul> <p>Chris suggested contacting local restaurants to pay to enter a raffle, and the winning restaurant of the drawing will be chosen for the conference catering order. Some Board members expressed concerns over tax implications of a paid raffle/drawing that results in a purchase.</p>	<p>Contact potential sponsors*</p> <p>Come up with AI sponsor ideas**</p> <p>Look into raffle idea+</p> <p>Contact Sara Moran at SLIS**</p>	<p>*Amanda</p> <p>**Chris, Matt</p> <p>+Chris</p> <p>++Emrys</p>	

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	Email templates for solicitations can be found <a href="#">in the Google drive.</a>	Start working on graphics <sup>++</sup>		
Roundtable	Chris is celebrating his new book, <a href="#">Generative AI and Libraries: Claiming Our Place in the Center of a Shared Future.</a>			
Next board meeting	July 10th at 1:30 p.m. via zoom.			

Adjourned at 2:46 p.m.

Submitted by  
 Bethie Seay, OK-ACRL Secretary  
 June 12, 2025