



## **OK-ACRL Executive Board**

### **Minutes - February 22nd, 2019**

Via Zoom

#### **Present**

Andy Taylor, President  
Emrys Moreau, Vice-president/President Elect  
Beth Jones, Past-president  
Anona Earls, Treasurer  
Toni Hoberecht, Secretary  
Jamie Holmes, Member-at-large  
Kaitlyn Palone, Member-at-large  
Clarke Iakovakis, Member-at-large  
Marla Lobley, COIL chair

#### **Absent**

Karl Siewert, Webmaster

The meeting was brought to order at 12:02pm.

1. Minutes from the January 2019 meeting were approved.
2. Reports
  - a. Treasurer
    - i. The chapter has \$9,743.61 in its regular bank account. There was discussion concerning the options for the chapter's credit card. The Treasurer will gather further information and present it to the Board before a decision is made.
    - ii. The OLA vendor booth has been secured, at a cost of \$75.
    - iii. The Treasurer is working on the application for Oklahoma sales tax exemption.
  - b. President-elect: See report later in the agenda.
  - c. Secretary: No report.
  - d. Webmaster: No report.
  - e. COIL Chair.
    - i. COIL meeting minutes are now organized on Google Drive.
    - ii. There was a discussion of COIL/OBIC history, and who would be the best people to contact regarding this history.

- iii. This year's Uncoiled Workshop theme will deal with collaboration with faculty. The date of the workshop is July 12th at OSU. Please send resources on the workshop topic to the COIL Chair.
- 3. Old Business
  - a. Bylaws committee information
    - i. Board members should send bylaws corrections/suggestions to Toni Hoberecht, bylaws committee chair. The bylaws committee will meet in person within the next two weeks and will discuss.
  - b. Endowment plan: no report.
- 4. New Business
  - a. The President has created a brainstorming page for conference topics on Google Drive, and Board Members are asked to contribute ideas.
  - b. There was discussion of possible conference topics.
  - c. The conference will be in Tulsa this year. Possible venues were discussed.
  - d. Possible speakers were discussed.
  - e. The schedule for the OLA booth was discussed.
  - f. The President-elect suggested that a Code of Conduct should be considered by the Board, and discussion ensued. The Treasurer will investigate further and report back to the Board.
  - g. Board members have received phishing messages, and were advised to be aware of this when receiving emails from other board members. Strategies for minimizing the number of phishing emails were discussed.
  - h. There was discussion on the possibility of offering ACRL webinars to our membership.
  - i. Information on the conference topic, and OLA booth schedule will be disseminated to the board soon.
- 5. There were no other items for discussion
- 6. The meeting was adjourned at 12:53pm.

#### Future Meetings and Important Dates:

- March 8th at OU-Tulsa, 1-2:30 (lunch at 11 a.m.)
  - OLA Booth
    - Wednesday afternoon set up 12-6 (March 13th)
    - Booth times:
      - all day (March 14th)
      - No-conflict Hours: Thursday- 10:15-11:15 a.m., 2:30-3:30 p.m.
- Friday- 10:15 a.m.-11:15 a.m.
- Breakdown by noon Friday (March 15th)

Respectfully submitted,

Toni Hoberecht  
OK-ACRL Secretary