

Oklahoma Chapter - Association of College and Research Libraries  
October 15, 1999  
SLIS Conference Room  
Norman, OK

Minutes

Present:

Tom Thorisch, President  
Susan Hahn, President-Elect  
Rhonda Harris-Taylor, Past President  
Laura Bottoms, Treasurer  
Julia Crawford, Secretary  
Anne Prestamo, Board  
Darcy Rankin, Board  
Betsy Tonn, Board  
Edwin Wiles, OBIC

Thorisch called the meeting to order at 1:00 p.m.

**Minutes of September Meeting:** Bottoms moved to accept, Hahn seconded, minutes approved.

**Treasurer's Report:** Bottoms reported that she had received ALA reimbursement totaling \$101.61. Printing and postage for the Sept. Newsletter and postage for the Conference mailing totaled \$181.45. No memberships had been received, OK-ACRL has a balance (10/15/99) of \$2734.97. Thorisch provided invoices from Meachem's flight for payment. Report accepted.

**OBIC Report:** Next workshop is the first Friday in December, on Copyright Issues at East Central. Prestamo mentioned that a copyright workshop available at OSU was on the web in streaming video. She'll provide URL to board.

**Newsletter / Web site:** Prestamo distributed conference flyer / bylaw changes / slate of candidates mailer. She posed the question of who would be newsletter editor when she leaves board. The December newsletter should include conference report & wrap-up; Francine Fisks' piece on the TU's Special Collections could be moved to March. The December letter should include the "news from around the state" section. Prestamo also suggested a we extend a gesture of thanks to Sherry Fletcher (OSU) for all her work on ACRL newsletters/flyers/ballots, etc.

**Spring Workshop:** OK-ACRL will co-sponsor a workshop with OK-SLA on March 10, 9-4 (location not yet decided). Laura Gassaway will be speaking on copyright issues. OK-ACRL will publish info, announce the event at the conference, do an email & mail announcement, and mount a notice on the web site.

**Catering:** Crawford relayed the prices for food/beverages, delivery and overhead fees, and it was decided that we would order standard (non-executive) service for the morning only. We will have 3 gallons of coffee, 2 gallons of juice, hot water for tea, 4 dozen donuts, 1 dozen mini muffins.

**Conference Packets & Other Miscellany:**

1. FOLDERS - Thorisch is getting 75. Extra agendas for guests
2. PENS & PAPER- Crawford
3. MAP w/list of restaurants - Crawford
4. SLIS brochure - Taylor
5. BALLOTS - Prestamo to print 100 CANDIDATE ballots on blue; Thorisch to print 100 BYLAWS ballots on yellow
6. ALA PR materials - Thorisch
7. OK-SLA Copyright Conference - Thorisch with McInerney
8. BANNER - Thorisch
9. UCD promotions - Thorisch to email to see if they have anything to include
10. UCD Call for papers/posters - Crawford
11. BALLOT BOX - Hahn
12. SIGNS for doors - Crawford

**Logistics:**

1. Bottoms prints labels for members. Members in attendance receive conference packets with ballots. Members not attending will receive ballots via mail
2. All who can are invited to meet at the Patent & Trademark Library on Thursday (11th) for folder stuffing
3. Dinner (11th) at 7:00, location to be announced
4. Lunch escorts: Thorisch/Hardesty, Hahn/McInerney, Prestamo/Meachen
5. Prestamo will purchase \$25 gift certificate for Fletcher
6. Speakers will receive gift subscription to Oklahoma Today (\*\*is someone to determine if they want this at home, donated, etc?)

**Next Meeting:** The board will meet at 1:00 on December 10 in Guthrie. Rankin will be making local arrangements. Business luncheon to be held from 11:30-12:45 at a location to be disclosed later.

Hahn moved to adjourn, Prestamo seconded, meeting adjourned at 2:50 p.m. Respectfully submitted October 26, Julia Crawford, Secretary.