

**Oklahoma Chapter - Association of College and Research Libraries**  
**29 June 2001**  
**Oklahoma State University Patent & Trademark Depository Library**  
**Stillwater, OK**

**Minutes**

Present:

Julia Crawford, President  
Susan Hahn, Past President  
Gwen Dobbs, Vice-President/President Elect  
Audrey DeFrank, Treasurer  
Beth Reiten, Secretary  
Ona Britton, Board  
Marilyn Moore, Board  
Molly Murphy, Board

Julia called the meeting to order at 1:07pm.

**Minutes:** Reviewed minutes from the May meeting. Ona moved to accept; Audrey seconded. Minutes approved.

**Treasurer's Report:** Reviewed report. Beth moved to accept; Susan seconded. Treasurer's report approved.

**Fall Conference:** Gwen is the point-of-contact for OSU-OKC. Have we received any paper confirmation? David signed the sponsorship form there at OSU-OKC, but we can check to see if we need/can get a copy. Audrey has done a little checking and it's looking like a ticket for Dr. Hernon is going to be \$600 or so. She will take care of booking his flight and hotel. For catering, we need the price list and choices, table dressings, etc. Are we catering lunch or giving folks time to go out? Susan volunteered to handle the catering, since she's enjoyed it in the past. Suggestion was made to have the next meeting there to check out the site. Molly will call Marla to find out about whether we could have our July meeting at OSU-OKC. That way we can check on break-out rooms, etc. Who are our other speakers? We had suggested Sheila Johnson from OSU and Dr. Annmarie Shirazi from OCCC. Julia reminded everyone that we have a confirmation of receipt-of-request for an ACRL national speaker. Gwen will follow up on it, since the confirmation is from February. Dr. Hernon would like to do just the morning session, so we'll give him the entire morning. Julia suggested advertising the conference to adjoining states, given the visibility of Dr. Hernon. We can either try to get adjoining states' (north Texas, Arkansas, Kansas) mailing lists, or ask to put a piece in their newsletters. OLA-UCD would be another good group to work with, as well.

**Bylaws / President Change:** We reviewed both the chapter bylaws and the national bylaws to see how best to deal with Julia leaving the chapter. According to the chapter bylaws:

Art. V, Sec. 4. Vacancies. A vacancy in any office shall be filled by an appointment made by the Board of Directors.

According to the national bylaws:

Article XIX: Vacancies

Section 1. Elective positions. Appointments to fill vacancies in elective positions of the Association as a whole, with the exception of president and vice-president, shall be made by the Board of Directors until it is possible for the Association to fill the vacancy at the next regular annual election.

a) A vacancy in the office of the president shall be filled for the remainder of the term by the vice-president. This succession shall not prevent a person who succeeds to the presidency because of a vacancy from serving his/her normal term as president the next year.

b) A vacancy in the office of the vice-president shall be filled by election at the next regular annual election. The successful candidate shall then serve a one-year term as president and a one-year term as immediate past president.

Gwen will assume the presidency at this point. The Board chose to not appoint anyone to fill the vice-presidency as we are about to start recruiting candidates for the coming elections; the entire Board will assist with that duty. Julia duly bonked Gwen with the visor and passed along the President's papers, the banner, etc.

**Newsletter:** It isn't quite ready yet, but it will be shortly. The Board volunteered Julia (while she was away from the table) to write a piece reflecting on her association with OKACRL. She agreed to do so. Gwen's piece won't be included in this newsletter, because it hasn't been approved by her supervisors yet. She hopes to have it ready for the next issue.

Susan moved to adjourn the meeting. Ona seconded the motion. Meeting adjourned at 2:07pm.

Respectfully submitted, 6 July 2001.  
Beth Reiten, Secretary.