

## **Oklahoma Chapter – Association of College and Research Libraries**

**July 12, 2002**

**Oklahoma State University – Oklahoma City**

**Oklahoma City, OK**

### **Present:**

Gwen Dobbs, President

Susan Hahn, Past President

Beth Reiten, Vice-President/President Elect

Steve Locy, Treasurer

Marilyn Moore, Board

Woods Wheeler, Board

Sherry Young, Board

Jason Dupree, COIL Chair

David Oberhelman, COIL representative

Gwen called the meeting to order at 1:14.

**Minutes:** Beth pointed out that the number of newsletters printed depends on the membership when the newsletter is being mailed, and suggested that the number of copies be struck from the minutes. She also pointed out that there is a confusing comment in the Student Papers section. It was decided that the last sentence was a combination of two ideas, and will be changed. The mention of the ballot box will also be struck, as she had announced that she had a new box. Susan moved and Beth seconded that the minutes be approved with amendments as listed.

**Treasurer's Report:** There was no treasurer's report for this meeting.

**Conference Speakers:** Gwen gave a summary of her attempts to find additional speakers. She contacted the folks at the University of Texas – Austin after she and Abby looked over TILT. The person she talked to was Clara Fowler, who was one of the main content providers for TILT, who is now at the University of Houston. Clara was very excited and interested in coming to the conference, but she has been unable to join us due to work obligations. She suggested Gwen talk with Elaine Jayne at Western Michigan University, who is currently modifying TILT for WMU. Gwen has attempted to contact Elaine via email and telephone. We then discussed the possibility of asking Craig to take the entire day; the morning could be more of a theory/lecture style with the afternoon set aside for an actual workshop. Sherry suggested that we should offer Craig an honorarium if we ask him to do the whole day. Woods suggested that we set a deadline for making speaker decisions. Gwen will wait until July 19<sup>th</sup> for a response from Elaine Jayne. If she has not heard anything – or if the response is negative – at that point, Gwen and David Oberhelman will talk about contacting Elizabeth Dupuis at UT. Jason and Gwen also discussed the administrator in California – Patricia Breivik – that Jason had mentioned previously.

**Conference Food:** Beth just got the information from Heather at OCCC this morning. She asked Susan to email her the amounts of what we purchased last year. She will also check with Steve to get the food totals from last year and will email everyone her results and suggestions once she crunches the numbers

**Newsletter:** Beth gave Sherry a pre-conference notice and a call for candidates for the newsletter. Jason will email them the call for papers. Gwen will get her president's address to them. Some special features were considered, but it was decided that we just need to get the newsletter out at this point, so we'll go with what we have.

**COIL Report:** There's been no progress on the special award for Beverly. There was a discussion about when we would like to make the presentation during the conference. It was decided that we would make the presentation during the business meeting in the morning. Beverly will be contacted a while before the conference and told that we'd like to do this. This gives her the option to decide if she wants a public presentation at all, or if she'd like to keep it quiet. It was suggested to offer her free attendance for the conference. The next COIL meeting will be July 19 in Weatherford.

**Old Business:** There was no other old business.

**New Business:** There was no new business.

The next meeting will be August 16 at OCCC. The conference will be in room 401 at the library, and we need to do a site visit. Gwen will contact Jay to set up the next meeting.

Woods moved to adjourn, Susan seconded the motion. Meeting adjourned 1:47.

Respectfully submitted, 15 July 2002  
by Beth Reiten for  
Suzanne Holcombe, Secretary