

Oklahoma Chapter, Association of College and Research Libraries
September 13, 2002
Edmon Low Library, Oklahoma State University
Stillwater, OK

Present:

Gwen Dobbs, President
Beth Reiten, Vice-President/President Elect
Steve Locy, Treasurer
Suzanne Holcombe, Secretary
Susan Hahn

Gwen called the meeting to order at 1:04 p.m.

Cokie Anderson, OSU, has agreed to be the legislative representative.

Minutes:

Steve moved, Susan seconded. Minutes approved.

Treasurer's Report: Balance: \$5,350.10. There is one new member. Elaine Jayne hasn't contacted us yet for reimbursement. Steve pointed out that for reimbursement, people need to first turn in receipts.

Conference:

Gwen mentioned again the proposed Conference agenda. It will end at 3:30. Beth is working on the Conference Web site and will get the bio for Craig Gibson from his Institute for Information Literacy Web site <<http://www.ala.org/acrl/nili/ifaculty.html>>. Gwen has e-mailed him for a title of his talk, a summary of his presentation, a photo, etc.

The Conference fees will stay the same as last year, \$45 members, \$65 non-members, \$55 and \$75 post-registration date. Students will be \$15 and \$25 and will not require a sponsor. Registrations must be postmarked by October 15.

For food, we will go with option 4 with one change: 3-5 dozen cookies. Food costs should be around \$224. With each flight (approximately \$500 each), the honorarium for Craig, and the food, total costs should be under \$2,000.

Jason reported at the end of the meeting that there have been no responses by students to the call for poster sessions.

Beth will work on the flyer and the Web page for the Conference.

We will check with Jay about folders with pens (we will need 60), also notepaper. A restaurant flyer will be included in the packets as lunch is on your own. A map to OCCC will be on the Web site.

Candidates for next year's Board:

Beth reported that she has one candidate for Vice-President, one for Treasurer, none for Secretary, three for the Board. A discussion followed concerning other potential candidates.

Elections start October 25, so ballots must be out 30 days before. So in one week, we need to find four additional people (ideally) to fill remaining slots on the ballot. It is allowable to have only one name per office. Beth will e-mail and call those potentially interested. Ballots will be mailed separately from the Conference flyer.

New Business:

Beth mentioned and displayed the new ballot box.

Next Meeting:

If we need to meet before the Conference, it will be on the 18th at UCO at 11:30 a.m. We can put together the packets, etc.

The meeting adjourned at 2 p.m.

Respectfully submitted, 17 September 2002
Suzanne Holcombe, Secretary