

Oklahoma Chapter – Association of College and Research Libraries
May 16, 2003
University of Tulsa
Tulsa, OK

Minutes

Present:

Beth Reiten, President
Steve Locy, Treasurer
Gina Minks, Secretary
Christina Biles, Board

Beth called the meeting to order at 12:50.

Minutes: The minutes from the April were approved.

Treasurer's Report: The April Treasurer's report was approved.

Newsletter: The next newsletter will be sent out in mid to late June. Gina will supply an article on the James Joyce exhibit opening at TU. Steve will check on a couple of story leads. Christina has started working on getting PDF versions of old newsletters. The next newsletter will be sent out as both a PDF and through regular mail.

Conference Topics: Susan Hahn, President of SLA, is trying to come up with corporate sponsorship for a joint fall conference. If we cannot find sponsors, the costs of the "Creativity in the Workplace". The current costs for the conference breakdown as follows:

Speaker fee	\$1250	
Airfare, Buffalo,NY-OKC	600	
Hotel w/meals	180	
Workshop catering	<u>750</u>	-- includes am coffee, lunch and pm cookies
TOTAL	\$2780	

(Estimate does not include his \$15-\$25 assessment tool kit)

Assuming we had 55 registrants – if the registration fee was \$51 we would break even. Charging \$55 we would make \$245.

Beth is planning on contacting David Roberson at OSU-OKC to see if they would be willing sponsor the conference and have the conference there. They have a great meeting space and good catering. Beth will also contact Kay Boies, OLA, to make sure the conference date does not interfere with any OLA meetings.

New Business: There was no new business

Next Meeting Location and Date: Steve volunteered to host the next meeting at Oklahoma State University. The next meeting is scheduled for Friday, June 13, 2003, 1:00 with lunch at 11:30.

The meeting was adjourned at 12:15.

Respectfully submitted,
Gina Minks, Secretary