

Oklahoma Chapter – Association of College and Research Libraries
August 9, 2003
Oklahoma State University Oklahoma City
Oklahoma City, OK

Minutes

Present:

Beth Reiten, President
Jason Dupree, Vice President/President Elect
Gwen Dobbs, Past President
Christina Biles, Board
Woods Wheeler, Board
Sherry Young, Board
David Oberhelman, COIL Chair
Doug Amos, Special Guest

Beth called the meeting to order at 1:08 noting that, due to unforeseen circumstances beyond her immediate control, Secretary Gina Minks would be unable to attend. Board Member Sherry Young volunteered to take notes and began to do so.

Minutes: The group approved the August meeting minutes after taking special note of the recording of President Beth Reiten's "more [conference] cookies" call.

Treasurer's Report: Group members approved the August Treasurer's report.

Fiscal Matters: President Beth reported that the Treasurer Steve Locy applied for an OK ACRL credit card but has not yet heard from the bank regarding an application decision. Steve has agreed to serve as conference registrar. Susan Hahn, SLA Vice President, is in charge of working with the conference facilitator regarding his travel expenses. He has agreed to make his travel arrangements and be reimbursed by OK ACRL.

Newsletter: Board Member and Newsletter Editor Christina commented that she and co-editor Sherry had discussed the date of the next newsletter, specifically the merits of publishing a newsletter reminding folks of the conference and then sending a separate registration form versus sending the next newsletter and the registration form together. Beth suggested that, as the previous newsletter contained information regarding the conference date, the next newsletter be mailed with the registration form. Her comments rapidly convinced editors Christina and Sherry to follow this logical course of action. Beth asked group members to submit information regarding significant library-specific events to the editors. She commented that the newsletter has more character now that such information is included and graciously thanked the editors for their efforts. Sherry asked if any group member had an idea for an issue they would like covered in the newsletter. Past President Gwen suggested including information about how libraries can best meet student, faculty, and staff needs in changing times, thus giving Sherry an idea to consider.

Conference Topics: SLA Vice President Susan Hahn is creating the conference registration form. COIL Chair David Oberhelman offered to approach OLA with regard to possible assistance advertising the conference in one or more of that group's publications.

Coordinator of conference food, Board Member Woods Wheeler, presented group members with copies of the "Cowboy Buffet" menu and initiated discussion of food choices. After considerable debate, "hand carved roast beef" and "baked chicken" were selected from the entrée list. Vegetable selections sparked lively discussion, especially after some group members expressed distaste for certain brightly-colored options. Salad and dessert selections were made with relative ease. It was decided that china service was worth an additional seventy-five cents-per-person cost. With 150 cookies ordered for afternoon, President Beth's "more cookies!" call was answered. Upon arrival in the morning, health conscious attendees will be pleased to find tea and fruit available alongside coffee and donuts.

Group members discussed food costs. As the EBSCO and Kerr-McGee are providing financial support, group members feel confident about "splurging" on tea, fruit, china service and extra cookies.

Leadership opportunities are available in the form of future Vice President/President Elect, Treasurer, Secretary, and two Board Members. David volunteered to run for Board member. Hope was expressed that Treasurer Steve would continue in that position. Due to the timing of this year's conference, most voting will need to be accomplished prior to the conference rather than during it. It was suggested and agreed that making a ballot box available at the conference for late voters would be a good idea.

New Business: Beth questioned the need for requesting new members to list their home phone numbers on the registration form and suggested requesting only work phone numbers. Gwen asked if OK-ACRL included any retired members. Beth replied that it did, and the group agreed to ask only for one phone number and one fax number, thus leaving it to each applicant to decide whether to list work or home information.

Next Meeting Location and Date: Beth suggested September 12 as a possible date for the next meeting. As some members had plans that day, September 19 was established as a tentative date. Sherry suggested the possibility of a flexible time for the meeting that could be used to enable members to attend who might have conflicts at the usual 1:00 time. Beth suggested meeting in Lawton, and Sherry said she would be pleased to host the meeting. Group members agreed to make firm meeting plans at a later date.

The meeting adjourned at 2:03.

Respectfully submitted, August 10, 2003.
Sherry Young, Board Member