

Oklahoma Chapter - Association of College and Research Libraries  
August 20, 2004  
University of Central Oklahoma  
Edmond, OK

## Minutes

Present:

Jason Dupree, President

Lauren Donaldson, Vice-President/President Elect

Bonnie McNeely, Secretary

Jason Dupree called the meeting to order at 1:15 PM

**Minutes:** The group approved the minutes of the July 16th meeting.

**Treasurer's Report:** The group approved the Treasurer's Report, current balance \$4,655.04

**COIL Report:** 45 attended the COIL Workshop on August 13th from 18 institutions with the workshop cost/income at a breakeven or within \$50. Workshop feedback was good. A summary of responses is being compiled. The one day workshop was a good idea according to attendees. Several suggestions were made to have the OK-ACRL meeting in the Tulsa area in the future.

**Newsletter:** The newsletter was discussed and it was decided than an e-Newsletter would be developed and perhaps posted on the web site as well as sent out on the listserv. We need to get out a Newsletter with the Candidates biographical information and Conference details. It was suggested that a new board member could be asked to be responsible for the Newsletter and another new one for the Web site.

**Conference Planning:** November 19th is the date for the fall conference. Invited speakers will be Sarah Johnson, Librarian and Assistant Professor, Eastern Illinois University, and Priscilla Klob Shontz, Freelance Writer, Editor/Webmaster, LIScareer.com. The Conference theme is: Being a Successful Librarian in the 21st Century.

THE TENTATIVE SCHEDULE IS: 8:30-9:00 Registration; 9:00-9:30 Business meeting; 9:30-10:30 First Speaker (speak 45 min/15 min questions - Topic - How do you get it? Being a 21st Century Librarian); 10:30-11:00 Break; 11:00-12:00 Second Speaker - Topic How do you keep it? Diversifying your experience; 12:00-1:30 Lunch; 1:30-2:30 First breakout session; 2:30-3:30 Second breakout session. Attendees will have 2 choices for each breakout session.

TOPICS TO BE COVERED BY SPEAKERS INCLUDE: Involvement in professional organizations, its value; How do you develop a career plan; Defining career goals; Job searching techniques; Resume building tips; Values of attending conferences; Getting the most out of conferences and meetings or training sessions; Why network; Be a proactive protégé; The value of mentoring.

CONFERENCE BREAKOUT SESSIONS: 1) Library Education Theme (Sharon Saulmon and Danny Wallace); 2) Alternative Careers (Tom Rink (maybe) and another SLA member); 3) Job Search and Resume Tips (Sarah Johnson); 4) Mentoring and Proactive Protégé (Priscilla Klob Shontz). Lauren will contact SLA for suggestion for alternative career librarians.

CONFERENCE BUDGET was discussed but not yet developed depending on cost of conference site.

CONFERENCE SITE: OKCCC and Thurman J. White Conference Center which is used by the College of Continuing Education at OU are being considered. Jason will continue to contact them to determine if OK-ACRL can use their facilities and if there is a cost for us to use these facilities. Rose State Student Center is considered a backup option if needed.

SLA has agreed to co-sponsor the Conference.

CORPORATE SPONSORS: Last year's sponsors included Kerr McGee; EBSCO; ProQuest; Mergent. We can put logs on website - links to their home page; logos and sponsorship on Conference program. Bonnie has agreed to contact Corporate Sponsors for support.

**Old Business:** Candidates for Executive Committee for next year. Positions open are for Vice President/President Elect; Treasurer; Secretary; Board Position (2). Lauren is contacting members about serving. Send any recommendations to her.

**Next Meeting:** Conference site and Food arrangements to be discussed. Next meeting will be September 10th, in Edmond at UCO in room 211. Lunch will be at Pepperoni Grill at 11:30.

Meeting adjourned at 2:55 PM

Respectfully submitted, September 10, 2004.  
Bonnie McNeely, Secretary.