

Oklahoma Chapter - Association of College and Research Libraries
November 12, 2004
Chambers Library, University of Central Oklahoma
Edmond, OK 73034

Attendees: Jason Dupree, President
Lauren Donaldson, Vice President/President Elect
Steve Locy, Treasurer
Bonnie McNeely, Secretary
David Oberhelman, COIL Chair
Debbie Nelson, Board Member

Jason Dupree called the meeting to order 1:06 pm

Minutes: Minutes of the October 8, 2004 meeting were approved.

Treasurer's Report: Account balance as of Sept 1, 2004 was \$4,641.64, Expenditures of 288.18, Income of \$47.40 with a current balance as of October 31, 2004 of \$4,400.86. Current conference registrations received include 9 Library Science Students, 4 SLA members and 7 ACRL members.

Election Ballots: 87 Ballots were mailed and 32 have been received to date. Ballots will be available at the Conference as well as the Ballot Box.

COIL Report: Last meeting of the year will be December 3 at UCO. Online ballot was finalized and elections will be held in December. Kate Corbett will be the new Chair of COIL.

Conference Planning:

1. Reviewed Conference Announcement
2. Lauren has gift certificates \$50 from Borders for local presenters
3. Jason will get gifts for out of state speakers.
4. Thursday night dinner will be at Cattleman's in Oklahoma City at 6:30. Jason, Lauren, David, Debbie attending with Pricilla and Sarah and her husband.
5. Friday night dinner will be in Norman - place to be determined by Sarah and her husband -list of choices to be provided by Debbie. David, Debbie, Sarah and her husband for dinner.

6. SLA officers may also attend dinners.

7. For the breakout sessions: David will introduce Sarah. Lauren will introduce Tom and Brad, Jason will introduce Priscilla. Bonnie will introduce Sharon and Rhonda.

Business report will include budget report and introduction of current officers and candidates for new election of officers. Ballots and ballot box will be provided by Lauren.

Jason will pick up Pricilla. Debbie will take her to airport at 1:30-2:00 – her flight, leaves at 4:00.

Jason will give gifts at 1:00 before breakout sessions. Officers will need to clean up afterwards. Lauren needs to get ballots. Programs should be completed by 3:15 or so.

Lauren will be hotel contact for guests.

Old Business:

1. Jason will send in Chapter Report to ACRL due Dec 3. Executive Committee should consider E--newsletter next year. Jason will compile Conference evaluations.

2. January meeting will be on January 14th and consist of old and new officers' luncheon meeting in Edmond coordinated by Lauren (11:30 at Lottinville's Restaurant). Date was later revised because of date conflict with ALA Midwinter to January 21, 2005.

Minutes

Submitted January 21, 2005

Bonnie McNeely, Secretary