

Oklahoma Chapter - Association of College and Research Libraries

May 12, 2006

Harrison Library, Langston University
Langston, OK

In attendance: Helen Clements, Board Member; Kate Corbett, President; Lauren Donaldson, Past President; Steve Locy; David Oberhelman, Vice President; Kiem Ta, Treasurer; Rhonda Taylor, Board Member; Laura Teske, Secretary.

Approval of Minutes: The minutes of April 7, 2006 were amended to correct the name of Maggie Ryan and modify the statement about Donaldson's contribution in the Newsletter report. Locy moved to accept the minutes as corrected; Taylor seconded; motion carried unanimously.

Treasurer's Report: No report was made. The Treasurer's materials have been handed over to Kiem Ta.

COIL Report: Oberhelman reported that there will be some expenses with the next COIL workshop, scheduled for July. They are planning to charge \$15 admission in order to budget for lunch and location costs. The topic will be about cooperation with teaching faculty, their needs and how they use the library. There will be panel discussions with these faculty and librarians, and it will cover various aspects of public services. Barnes and Noble gift cards will be given to the faculty presenters.

Newsletter: The newsletter release date has been moved from May to June. This will allow information promoting the OK-ACRL conference and the COIL workshop to be included. The copy deadline is June 23; target date for publishing is June 30. Send submissions to steven.locy@okstate.edu. Other topics that may be included are a report on the OCALD workshop held in April, and requests for the submission of OK-ACRL materials that belong in the group's archives.

Conference letter from National: President Corbett received a letter from National requesting that the chapter write a letter in support of the National Conference to be held in St. Louis in 2011. A letter of support has been sent. Corbett read the text to the Board and it was well received.

Archives: Locy reported on the process and procedures of having OSU handle the OK-ACRL archives. It will be very similar to what OLA has arranged. The collection will not contain credit card information, cancelled checks, personal or membership information. It will contain old minutes, newsletters, official correspondence and National correspondence. No email correspondence for the group will be retained. The collection will be arranged by OSU Archives staff. They will remove any damaging materials and materials not relevant to the collection, arrange it by topic and year, enter the collection in to their records and store it in the annex. Locy passed out copies of the "Deed of Gift" contract. Corbett asked the group to read the contract; she nominated Oberhelman to be the group's archivist. Oberhelman moved to accept the contract and establish an OK-ACRL collection at OSU. Clements seconded, and the motion carried unanimously. The Board voted Oberhelman as our

archivist and has given him authority to donate material to OSU Archives. Officers who have old OK-ACRL materials should begin gathering them to be submitted by Oberhelman.

Conference Topics:

Location: It will cost \$100 to have the November 10 conference at Langston-OKC. It is a central location with plenty of parking, a clean facility, and has a large auditorium with tables and a stage. Corbett should be able to arrange for audio-visual equipment at the facility. Aramark can provide coffee service in the morning. Clements moved to accept the location and the fee; Locy seconded; motion carried unanimously.

Additional speakers: Two speakers have committed to the conference: Pamela Snelson, president-elect of ACRL and Joan Lippincott, associate executive director of the Coalition for Networked Information. She has written on the topic of Net Generation students and how they use libraries. OK-ACRL will have to cover Lippincott's room and travel expenses, but she does not have a fee. Corbett would like to have speakers from Ebsco and Amigos. Oberhelman reported that Gina Minks with Amigos is working on finding a speaker from Amigos on our topic; he will try to have a name by the June meeting. A speaker from OCLC might be too costly. Corbett will check on hotel arrangements for the speakers.

Conference format: There was much discussion about the various formats the conference could have. Some of the options: a series of speakers followed by a large discussion at the end, smaller breakout sessions, or a panel of students to speak about their research habits. Lippincott should be able to address the behaviors of students in her talk. A title for the conference has not been chosen.

Lunch: Several possible caterers for lunch were suggested: Quizno's, Deli on the Commons, Prairie Gypsies, or a salad bar.

Old Business

Request to modify logo: Corbett has not heard back from ALA on this.

Purchase of new banner: Any action on this depends on the response from ALA to our logo request. Oberhelman will check on silk-screen pricing in Stillwater.

Other old business: none

New Business

Request for non-profit status from National: In order to get a chapter web page on National's site or get any upfront money, our chapter will need to verify and prove that the organization is non-profit, 501(c)3. No documents confirming that status were found in the Treasurer's bag. Corbett will make inquiries.

Date and place of next meeting: The next meeting will be at Oklahoma City University, in room 504, on Friday, June 9, 2006, 1:00 pm. Lunch beforehand, location to be determined.

Other new business: Oberhelman suggested a future topic for the group can be the creation of additional interest groups like COIL.

The meeting adjourned at 3:15 pm.
Respectfully Submitted, Laura Teske, Secretary

Appendix

Article by Joan Lippincott, associate executive director of the Coalition for Networked Information. **<http://www.educause.edu/ir/library/pdf/pub7101m.pdf>**

Conference Lunch links

Quizno's **<http://www.quiznos.com/menu.asp>**

Deli on the Commons – info from Oklahoma Gazette

<http://www.okgazette.com/restaurants/ProRestaurantEditForm.asp?IDAction=185&RecStart=21&Orderby=Name>

Prairie Gypsies **<http://www.prairiegypsies.com>**

Next meeting at OCU Library – driving and parking directions

<http://www.okcu.edu/library/directions.asp>