

## Oklahoma Chapter - Association of College and Research Libraries

July 14, 2006

Edmond Public Library

Edmond, OK

In attendance: Helen Clements, Board Member; Kate Corbett, President; David Oberhelman, Vice President; Kiem Ta, Treasurer; Rhonda Taylor, Board Member; Laura Teske, Secretary; Tom Thorisch, COIL Chair; Edwin Wiles, Board Member.

**Approval of Minutes:** Oberhelman moved to accept the minutes of the June meeting. Clements seconded. Motion carried unanimously.

**Treasurer's Report:** Ta reported that she has updated the officer's names and addresses with the bank. Corbett, Oberhelman, and Ta can now use the checks and credit card. She received a bank statement dated June 30th which showed the balance as \$4378.38. Ta has been writing invoices for the COIL workshop. These are needed in order to accept Purchase Orders as payment for workshop attendance.

**COIL Report:** The summer workshop is on July 19, 2006 at the University of Central Oklahoma. There will be a \$15 admission charge to cover costs. "Bridging the Gap: Forming Partnerships with Teaching Faculty to Improve Student Research." Thorisch reported that the COIL workshop will address how librarians can better serve faculty, so that their students will improve their research skills. There will be a variety of disciplines present: kinesiology, engineering, history, and humanities. So far 25 people have registered, but 35-40 are expected. To keep costs down, volunteers will bring refreshments and the group will go off campus for lunch. It was agreed that the speakers should receive \$20 gift cards as thanks; Oberhelman will use the credit card to buy Barnes and Noble gift cards. He will also collect receipts for refreshments.

**Newsletter:** Oberhelman requested that everyone resubmit their articles to him. He will pass them on to Bonnie Cain. Thorisch volunteered to send in a report of the COIL workshop.

**Archives:** Oberhelman reported that Kay Bost, from OSU Special Collections had processed all the OK-ACRL materials. Some lists of member names were kept, but membership forms that included address and credit card information would be shredded. He noted that 1992 is lacking a lot of material. He will contact Jason Dupree to see if he has previous years' financial records. The chapter needs to develop a retention schedule.

Corbett expressed interest in compiling a history of the chapter. She would like to have a historical list of officers and of previous conference topics and speakers. Oberhelman volunteered to look into this. The past minutes are available online, and Corbett feels that records of previous conferences would be useful as well.

### **Conference Topics:**

Date: November 10, 2006

Location: Langston-OKC.

Speakers: Joan Lippincott, Associate Executive Director of the Coalition for Networked Information, Washington, DC, [http://www.cni.org/staff/joan\\_index.html](http://www.cni.org/staff/joan_index.html).

J. Richard Madaus, Executive Director of the College Center for Library Automation, Tallahassee, FL.

Pamela Snelson, President-Elect of ACRL; Librarian at Franklin & Marshall College, Lancaster, Pennsylvania.

Corbett will arrange for the speakers to stay at a hotel in Edmond. That will make it easy for her or Donaldson to transport them. She will contact the Hampton Inn to make the reservations and ask if they will agree to be the designated conference hotel, and offer discounted rates. The speakers will fly in the night before and the Board will take them out to dinner. Corbett will contact their representatives about flight and food preferences.

Conference format: We will provide issues to discuss during breakout sessions. Estimating 50 attendees, we can have 7 groups of 7 people. Potential topics:

- When is it time to stop buying print?
- How do you get people to start looking at change and moving toward change?
- Other electronic issues: What if there is no access to old materials, will that be awful, will anyone care?;

What if the electronic access goes away, then what?

- Facilities planning – how will space usage change? Will buildings be repurposed?
- How much technological support will librarians be providing?
- What new “stuff” should we be assessing, keeping statistics on? (For example, instead of counting reference, telephone call, and direction transactions, we should count MS Office question, floppy or USB drive problem, off-campus login assistance, etc.)
- Issues of print vs. electronic collection management.
- What/Who are our competitors going to be?
- Are academic libraries committing to users for life? How long should services be offered to alumni? This will affect the rates vendors charge.
- What would the offer of life long service mean for public libraries?
- Assistance in finding jobs?
- Will students be increasingly learning at a distance?

Thorisch suggested that the breakouts be formatted so that an outcome is required, perhaps attendees will write on butcher paper or large post-it boards, then share outcome with the entire group.

**Catering:** Aramark should be able to provide coffee service. We will try Aunt Pittypat’s boxed lunches at the August meeting to be held at Langston-OKC.

**Other details:** The charge for attending the conference will be around \$55. Email promotions could go out in early/mid September. We will ask various groups to spread the word to their members: MPLA, SLA, OCALD, ACRL chapters in Texas, Kansas, and Arkansas. A packet containing a newsletter, ballot, and workshop flyer should go out to OK-ACRL members by the start of October.

**Old Business:** none

**New Business:**

Request for non-profit status from National: Ta has a document with OK-ACRL's tax exempt number. Corbett will send a copy of this document to National.

Dates and places of next meetings: The next meeting will be at Langston-OKC, on Friday, August 11, 2006, meet for lunch at 11:30, meeting begins at 1:00 pm. Lunch will be catered by Aunt Pittypat's.

Friday, September 8, 2006, location TBA. OSU-Okmulgee suggested by Thorisch.  
[http://www.osu-okmulgee.edu/academics/hospitality\\_services/](http://www.osu-okmulgee.edu/academics/hospitality_services/) "Our state-of-the-art dining facility, The State Room, is open Monday-Thursday. Reservations required for Monday-Wednesday a la Carte service; a grand buffet served each Thursday. Hours of operation are 11:00-12:30. And the intimate Tech Room provides space for private dining and upscale services."

Friday, October 27, 2006, University of Oklahoma  
We will meet to stuff conference packets and finalize any remaining details.

**Other new business:** Oberhelman reported on the status of nominations for officer elections. Clements and Taylor will be leaving the Board, so replacements will be needed. Ta would like to continue as Treasurer. Donaldson is interested in Secretary. Teske is interesting in continuing on the Board as well. Other possible nominees were discussed. The Bylaws state that a slate of candidates must go out in the mail by October 1.

The meeting adjourned at 2:45 pm.  
Respectfully Submitted, Laura Teske, Secretary

## Appendix

Conference Speakers links:  
Article by Joan Lippincott, associate executive director of the Coalition for Networked Information. <http://www.educause.edu/ir/library/pdf/pub7101m.pdf>

J. Richard Madaus, Executive Director of the College Center for Library Automation, Tallahassee, FL. "Technology, Popular Culture, and the Future of the Library"  
[http://www.amigos.org/conferences/spr06/day1\\_key.html](http://www.amigos.org/conferences/spr06/day1_key.html)

Pamela Snelson, President-Elect of ACRL  
<http://library.fandm.edu/staff/snelson.html>

Conference Lunch link:  
Aunt Pittypat's Catering <http://www.auntpittypatscatering.com/boxedlunches.html>