

Oklahoma Chapter - Association of College and Research Libraries

September 8, 2006
Edmond Public Library
Edmond, OK

In attendance: Helen Clements, Board Member; Kate Corbett, President; Lauren Donaldson, Past President; David Oberhelman, Vice President; Kiem Ta, Treasurer; Rhonda Taylor, Board Member; Laura Teske, Secretary; Edwin Wiles, Board Member.

Approval of Minutes: Clements moved to accept the minutes of the August meeting. Oberhelman seconded. Motion carried unanimously. Corbett commended Teske for her minutes.

Treasurer's Report: Ta reported that payment was made for gift cards for the COIL workshop speakers. The current balance is \$4298.38. There are still some outstanding POs from the conference.

COIL Report: no news to report

Newsletter: Congratulations all around on getting the latest newsletter published. The date of the next issue was discussed. The board decided the next newsletter should be after the conference. Copy deadline is January 15. It will feature a report on the conference, a piece from the incoming president, a list of incoming officers, and information on the forthcoming ACRL conference. Possibly it will include blurbs on librarians new to Oklahoma.

Candidates for Fall 2006 Board election: Oberhelman reported on the status of nominations for officer elections. At the time of the meeting he had these candidates on the slate.

For Secretary: Beth Jones, OCU; Lauren Donaldson, UCO

For Vice-President: Laura Teske, Rose State

Board position 1: Tom Thorisch, OSU-Tulsa; Dona Davidson, OSU-Tulsa

Board position 2: Jason Cimock, UCO; Ronnie Dollar, LU-OKC

Treasurer: Kiem Ta, OSU

Other possible nominees were discussed. The Bylaws state that a slate of candidates must go out in the mail by October 1. Oberhelman will request short bio statements from the candidates for the ballot.

Conference Topics:

Date: November 10, 2006

Location: Langston-OKC.

Speakers Arrangements: Corbett sent out emails to the speakers regarding their travel plans. Joan Lippincott is arranging her own ticket from Washington, D.C. for approximately \$500. ACRL will provide a ticket for Pamela Snelson. She had not heard back from Dr. Madaus.

Several Edmond area hotels were discussed. Sleep Inn offered the best discount if it is designated the conference hotel. We need to reserve 8 rooms to qualify for the discount. They also offer free continental breakfast and have been used by UCO.
www.sleepinnedmond.com

Catering: Coffee service options were discussed. Java Dave's coffee service quoted Teske the price of \$137.50 for coffee and pastries for 50 people, including plates, napkins, delivery and set up. The continental breakfast from Aunt Pittypat's would cost \$5.50 per person. Last year's budget for coffee/breakfast was \$150. The board agreed that the lower cost would be better and we could provide a fruit tray, tea bags, and hot water.

Dinner: Donaldson had gathered menus from several Edmond restaurants. The board reviewed the suggestions and agreed that Lottinville's or Cascata might have the right combination of ambiance and price.

An email notice promoting the conference should go out by September 25. The flyer and ballot should be mailed by October 1. Oberhelman will buy folders. We still need pens, labels for nametags and possibly nametag holders. At the meeting on October 27 the board will pack folders. Contents needed: an agenda, speaker bios, copy of the ballot and proposed bylaws change, evaluation form, and extra sheets of paper with the OK-ACRL logo on them.

Donaldson offered to develop a time line for conference to aid future officers in planning.

Old Business: Non-profit status request from ACRL. Corbett will email national to request more details on the documentation needed. She will also write a letter to the lawyer who drew up the incorporation materials pro-bono several years ago.

New Business:

Inquiry about collaboration with OK-SLA: Taylor reported that she was approached by Susan Hahn, a member of OK-SLA. Their group would like to do something collaborative with OK-ACRL, possibly for the centennial year. The board agreed that collaborating would be good, but it is probably too late to plan something for the 2007 OLA conference.

Legislative Advocate appointment: Corbett reported that national approves the appointing of two Legislative Advocates. Since two people are interested, they can serve on a "Legislative Advocate Team". They are Sharon Morrison of Southeastern Oklahoma State University and Barbara Miller of Oklahoma State University. It was suggested that they contribute a column to the newsletter.

Bylaws change proposal: Oberhelman proposed that the bylaws be changed such that the position of Treasurer be made a two year term. The proposed change to the bylaws:

Original:

ARTICLE V. Officers

Sec. 2. Terms. The officers shall serve for one year or until their successors are elected. They shall take office January 1 and shall serve through December 31 the same year.

Proposed change:

ARTICLE V. Officers

Sec. 2. Terms. The officers shall serve for one year or until their successors are elected. The Treasurer shall serve for two years or until a successor is elected. They shall take office January 1 and shall serve through December 31 the same year.

Clements moved that the proposal to amend the bylaws be put to the membership for vote. Wiles seconded, motion carried unanimously. The proposal will be included in the ballot.

Other new business: Corbett suggested that she would like to see a librarian award developed by OK-ACRL. It could go to an individual, group, or team. An awards committee would have to be formed to develop criteria and a nominations process. Other chapters have similar programs; their processes could be used in developing the program. She will propose it at conference and hopes to form an exploratory committee, with the possible goal of presenting the award at the 2007 conference.

Dates and places of next meetings: The next meeting will be Friday, October 27, 2006, University of Oklahoma. Lunch beforehand at Misal's. (<http://misalofindia.net>)

We will meet to stuff conference packets and finalize any remaining details.

The meeting adjourned at 3:15 pm.
Respectfully Submitted, Laura Teske, Secretary