

Oklahoma Chapter - Association of College and Research Libraries

October 27, 2006
University of Oklahoma, Norman

In attendance: Helen Clements, Board Member; Kate Corbett, President; Lauren Donaldson, Past President; David Oberhelman, Vice President; Kiem Ta, Treasurer; Rhonda Taylor, Board Member; Laura Teske, Secretary.

Approval of Minutes: Oberhelman suggested corrections to the list of candidates for the Fall 2006 Board election. Teske suggested striking a line from the Bylaws change proposal. Clements moved to accept the minutes of the September meeting as corrected. Ta seconded. Motion carried unanimously.

Treasurer's Report: Ta reported the current balance is \$4451.00.

COIL Report: no news to report

Newsletter: The copy deadline is January 15. Contributions will include:

- Oberhelman - a report on the conference, a piece as the incoming president
- Corbett – outgoing president's letter
- Taylor – a report on fun or newsworthy items from the School of Library and Information Studies
- Ballot results
- Information on the forthcoming ACRL conference

Archives: No news to report. Oberhelman will ask members at the conference to contribute documents.

Conference Topics:

Date: November 10, 2006

Location: Langston-OKC.

Corbett will assemble the packets. They will include blank pages with OK-ACRL letterhead for notes, bios of the speakers, ACRL handouts, an evaluation form, breakout questions, and any handouts from the speakers. Clements will design the evaluation form. Oberhelman will bring extra ballots. \$50 Barnes & Noble gift cards will be presented to each speaker. All other supplies and food requirements were assigned to board members.

Speakers Arrangements: Corbett, Oberhelman and Donaldson will pick up the speakers at the airport. Scheduling for arrivals, meals, and departures was discussed.

Catering: Java Dave's will provide coffee service and Aunt Pittypat's will provide box lunches.

Old Business: Non-profit status request from ACRL. An IRS document is needed; Corbett will contact them again. The chapter has until June 2007 to get this resolved in order to apply for funding from national.

New Business

Free membership to Dr. Taylor's Academic Librarianship students. It was agreed this would be an excellent way to encourage new memberships. Oberhelman will speak to the class and present certificates.

Multiple membership lists. There may be some gaps in the various membership lists used by members of the board. It would be good to compare the email list membership to the dues/mailling list. Oberhelman and Ta can compare their information.

Dates and places of next meetings: The conference will be held at Langston-OKC on Friday, November 10. The next meeting will be Friday, December 8, 2006, in Tulsa at the University of Oklahoma SLIS Schusterman Center.

The meeting adjourned at 3:15 pm.
Respectfully Submitted, Laura Teske, Secretary