

## Minutes OKACRL Executive Board

February 22, 2008, Rose State College

**Members Present:** Laura Teske, David Oberhelman, Barbara Miller, Jason Cimock, Jaime Holmes, Ona Britton, Kiem Ta, Tom Thorisch

**Minutes** - December minutes will be rewritten and distributed for approval at the March meeting.

David Oberhelman will get certificates of thanks to former board members.

Laura will send a copy of Lauren's timeline to Jason Dupree to put on the web page.

**Treasurer's report.** Kiem reported a balance of \$5,161.65 with all bills paid. This total is up \$1000 from last year. \$65.60 was approved to send to COIL for mailing of surveys.

Kiem asked about the correct "list of members" and about how to go about making sure members are not paying extra to join when they already are members through national ACRL. Laura will look into this. This will be discussed later in the meeting.

**COIL** – Jaime officially thanked the board for postage costs. COIL sent 157 letters and emails for the survey. They will look at Survey Monkey and follow up on "no response" answers to the survey with phone calls. COIL is brainstorming a "COIL on wheels" program to reach rural communities who can't come to meetings. The group is interested in having a flyer on this program at OLA at the ACRL table. Several present indicated they did not receive the survey. Jaime will follow up on this. The summer COIL workshop will probably be in July. Possible topics include long term planning for information literacy programs. They also discussed what to put on a COIL blog.

**DSIG** – Jaime will facilitate until March 11, then will step back. (DSIG rotates leaders). The group tested "view" – 6 microphones and four web cameras did not crash the system. Over 12 people were in on chat. Emails are out to members to solicit topics, but they have trouble getting presenters. They may do round table discussions instead but this is hard with the "Vyew" format. There will be a March 27<sup>th</sup> virtual meeting; topics will include Jing, Blogs, Wikis, Bubble Up, mind mapping.

**Access Services interest group** -Jason DuPree has a new position as head of Access Services at SWOSU, and is interested in forming an Access Services interest group. Lynn Wallace is also interested. It was suggested to contact Janet Croft at OU who is also an Access Services head, Beth Jones at OCU, and Deborah Thompson at UCO.

**Conference Planning** – Laura passed out list of last 10 conference topics. The group discussed topics. The speakers at the last conference really appreciated Tom's tour of Tulsa. Ona suggested library presence in course management systems as a topic. Mentoring was also discussed, and Tom mentioned a successful conference in the past on creativity by Puccio. Greying Librarians was also discussed as a topic. Cooperative ventures such as share cards was another topic, as was community outreach, examples being the Noon concerts at OSU libraries, Faculty lecture series at OSU Tulsa, and San Jose

State sharing its web sites with the local public library. Everyone was encouraged to check the ALA website for possible speakers. The location should be central this year, perhaps OSU OK City or OCCC.

**Membership List** – Laura got the national member list from Oklahoma from Megan Griffin (chapter liaison for ACRL) and gave it to Kim. Kim says there are problems with those who go to conference but don't say they want to be state members. The bylaws say state-only members pay \$15 for the conference, and only the board members have to be national ACRL members. How do we bill the state-only members? Laura suggested asking people to pay, and said we have to pay \$22 to get an extra copy of the national list to prove people are national members. She will investigate.

**Web Page** – Jason has a new logo and color palate for the web design. Laura is sending out a re-design survey, showing it first to Exec. Board, then members and if we think it is OK he will make changes.

**Survey Monkey** – Jason has paid for one individual account which can do 10 questions, and there is no charge for this registration. We must pay for an account allowing longer surveys. Laura will go to a survey monkey workshop. The fee is \$20 for a 100 response questionnaire, or \$200 per year. We will wait until after the workshop to decide our course of action. Jason will be reimbursed for his costs for survey monkey.

**OLA presence** – We will have a booth or table . Kay suggests we develop the brochure for the table. David is checking on the cost.

**Incorporation as tax-free organization** – Kiem noted that to be a 501(c)(3) non taxable corporation we must implement a bylaws change, so we will be in line with national. There is a \$300 fee to the IRS to do this. She will give a copy of the form, which she has filled out, to Laura.

**Future meetings set:** March 14, Edmond Public Library 1 p.m. Lawtonvilles's for lunch.

April 11, possibly at Stillwater Public, with UCO as back up.

May 9, no location set.

**Meeting adjourned, 3 p.m.**