

Minutes - Oklahoma ACRL Executive Board – July 11, 2008 Stillwater Public Library 1 p.m.

Present: Laura Teske, President; Barbara Miller, Secretary; Kiem Ta, Treasurer; Tom Thorisch, Jamie Holmes, Beth Jones, Jason Cimock, David Oberhelman.

Minutes of June Meeting approved with minor edits.

Conference Planning – Speakers for the event are confirmed. Miriam Kahn is confirmed, and charges \$1000 plus transportation and two hotel nights : She probably will arrive late on the Thursday before the conference. The other speakers are local: Eric Maynard, Director of Security for IT at OSU, and David Dagg, security person for the Noble History Center in Norman. Mr. Maynard will speak on technical security and Mr. Dagg will speak on personal security and security with patrons and at the reference desk. David Oberhelman is the contact for Miriam Kahn, Kiem is the contact for Eric Maynard and Beth is the contact for David Dagg. Ms. Kahn's book is out and was available at ALA, so she probably will be talking about it at the conference (can we get copies to sell?). The plan is for Ms. Kahn to speak in the morning, and probably one or both of the others will speak in the afternoon, followed by Q and A sessions.

Poster sessions – the topics for poster sessions will be open, and not limited to security. The deadline for submission of proposals will be October 1. David will find the flyer from last year to advertize.

Laura noted that on November 13th, the night before the conference, there will be an "Oh, Dewey" presentation, so we should advertize this in case some people want to come the night before and stay over. As yet there is no conference hotel. Laura has sent a confirmation letter to Miriam Kahn so far, and will do the others soon. There is also no set lunch as yet, and we may do a dine around. The coffee server is there for breaks, and we will bring ice chests. We can create a list of what is needed for coffee and Laura will compare this to a coffee service.

Treasurer's report – There is a balance of \$5,249.74 as of June 30th.

COIL Workshop – Online registration is just to see which lunch preference you have, and most people will pay at the door of the workshop, with cash or check, or will send a P.O. to Kiem at OSU on or after the workshop. Jaime is asking the board how to pay for lunch at Jason's Deli, should she pay with credit card? Kiem is giving her a check for lunches, and for fruit and pastries. The \$20 fee for the workshop will include \$6-7 for lunch, paper handouts, and break food. Kate Corbett will bring trail mix and bring the receipts to Kiem. There will be 45 laptops in the library, and 20 extras being brought in in case we need them. AMIGOS donated 15 mikes, and Tom and Jamie each contributed 3. There is an option to purchase the mikes for \$25. Included in the flyer will be tips for buying mikes or webcams. The schedule includes 8:30 registration followed by 15 minutes of announcements (the BLOG, and COIL on wheels, before the actual workshop begins. Only one hotel room is being held for the workshop. Jason will get an evaluation form on Survey Monkey.

Other COIL news: Sara will do the public flyer for COIL, and Jason has Coil on Wheels moving. Jaime will publish on the Instruction survey in August. At the workshop we hope to recruit candidates for COIL officers .

DSIG – No information; they have had no meeting since March.

PASIG – (Beth reporting) .They met virtually yesterday – elected officers: Jason DuPree is chair. They will have another meeting on Sept. 11, a meet and greet meeting, and will pick topics for in- person meetings. The Board will allow \$30-40 for the initial meeting of PASIG.

New Business: We need to get the names of officers of DSIG and PASIG on the OK ACRL web page.

If anyone has important stuff for ACRL from ALA please put it on the Blog.

Laura got a Post Office Box, for \$21 , no. 111. It is for the post officeno. 39 at Highway 44 and May Ave., and There are two keys , which cost \$2. The President and President-elect will keep the keys. Kiem will review the document for tax free status and send it in, since we now have an address!

Ona asks us to send in suggestions for officers for the fall election.

Meeting adjourned at 2:50.

There will not be an August Meeting, but we will meet again Sept. 12th.