

## **Oklahoma ACRL Executive Board Meeting – Minutes**

**1 p.m. Sept. 12, 2008 – Oklahoma City University Library**

**Present:** Laura Teske, Ona Britton, Jason Cimock, David Oberhelman, Kiem Ta, Barbara Miller, Beth Jones.

**Minutes** – Approved as amended

**Treasurer's report** – Balance of \$4,680 in account. The speaker for the conference (Miriam) has cashed her check for airfare. Purchase orders are still coming in for the COIL workshop. We spent about \$400 on the workshop, and probably will make about a \$100 profit after all money is in from purchase orders. The COIL group thought they had too much food, and had a lot left over from the breaks. Everyone suggested cutting down break food in the future. Also, the food at the lunch was more expensive and ate up any profits.

**COIL** – Chair of COIL was not present, but reports that their next meeting will be Sept. 26<sup>th</sup> at Rogers Univ. Exec. Board members reported on the successful workshop.

**PASIG** – Met on Sept. 11<sup>th</sup> at UCO. Six members came of the 8-10 who expressed interest in the group. This included 3 new members, from OU, Talequah and Durant. They are working on a virtual meeting system, VYEW is not really working. They might try AIRSET, which has virtual space with options for blogs, wikis and instant messaging. You can also edit in real time. It is freeware but there are limitations. They asked whether OK ACRL could purchase web space for the site. Beth mentioned that we need to make sure the chair of PASIG is invited to the Exec. Board Meetings.

**Conference** –The speakers will be Miriam Kahn and David Dagg. Laura reported that Miriam will arrive at 11:30 on Thursday, and can join the group for dinner that night. National ACRL can provide promo materials and books of Miriam's to sell. Laura will contact them about the materials and get an update on the membership list by early October. We will probably get about 20 books. The Dewey show which was to have been on Thursday night has now been moved to Nov. 11, so we will not promote it as a pre-event to the conference. The group worked out a preliminary schedule for the conference proceedings. Laura will contact Miriam on her preference for the second half presentation, which will involve audience interaction. The Hawthorne Hotel is a good price and Laura will reserve 5 rooms for Thursday night. She will also see if Miriam needs a car. Lunch will be a dine around, so we need to have at least an hour and a quarter. We will have our October meeting at Rose State to look over the conference rooms. Laura will check on the coffee service at Rose, and we will limit the food for breaks, probably Dunkin Donuts in the morning. The group decided on a title for the conference: "How Secure is your Security? Prevention, Planning and Response in your library" The cost of the conference will be \$50 for ACRL members and \$65 for non members, with students at \$25. We also need folders and pens for the conference.

**Elections** – We need a ballot ready by October 1st. Ona has two candidates so far, one for each office. There was discussion over whether losers of the election could be appointed to member-at-large positions on the Board. This might require a Bylaws change.

**Posters** – Deadline is October 7<sup>th</sup>, topics are open, you do not have to stick to the security theme. The actual wording on the poster announcement will be “those submitting posters before October 7<sup>th</sup> will be given first consideration”.

**New Business** – Megan Griffin is the contact for ACRL Chapter allocations, and the national group usually will send us \$100. The question arose on whether we have to have 501(c)(3) status first. Kiem noted that it will take 3 months and about \$300 to get the status. We also need \$22 to get the excel copy of current OK ACRL members.

**BLOG** – Every one reminded to contribute to the blog!!!

**Next Meeting:** October 10 at Rose State.

Meeting adjourned at 3:05.