

Oklahoma Chapter - Association of College and Research Libraries

Annual Conference Business Meeting

November 4, 2011

Oklahoma State University

Stillwater, OK

1. President Amanda Lemon welcomed OK-ACRL Conference attendees.
  - a. Amanda thanked sponsors Gale and Springer for breakfast and snacks, and EBSCO for lunch. Thanks also go to conference partner OKSLA.
2. 2011 in review
  - a. We filed a tax return, thanks to treasurer Beth Jones.
  - b. Beth Jones and Kiem Ta worked on 501(c)(3) application. Our goal is to have this done by January.
  - c. Our satisfaction survey showed that most members were satisfied.
  - d. We have presented by-laws changes to the membership.
  - e. We instituted an annual Outstanding Service Award.
  - f. We started a website redesign.
  - g. We purchased Vyew for online meetings.
  - h. We started a mentorship program with OU SLIS students. A jobs/CV workshop in the spring went well.
  - i. We brought back the newsletter.
  - j. The COIL subgroup had another successful COIL workshop. PASIG will also have one, and DSIG selected Nicole Sump-Crethar as their new chair.
  - k. We have new and improved membership and board listservs (Thanks to Casey Ashe and Adam Brennan.)
3. President-Elect Jason Cimock discussed by-laws changes.
  - a. The by-laws subcommittee wanted to change the by-laws to reflect current practice. He outlined the proposed changes, and welcomed questions from the membership. A summary of the changes (sent via email to all members) is attached as an appendix to this document.
4. Elections for board officers
  - a. The elections have been conducted by electronic ballot this year, and members all have the opportunity to vote online. Candidates who were present at the meeting were invited to stand. The deadline for voting will be extended for another week due to a problem with the balloting system.
5. Legislative issues
  - a. OK-ACRL legislative liaison Barbara Miller encouraged the membership to get involved with lobbying for issues of interest to the organization. She briefly discussed some pertinent issues soon to be appearing in front of the state legislature. All are invited to join in OLA's Legislative Day on April 11th.
  - b. Issues included:
    - i. IT issues (possible centralization of state IT services)
    - ii. State vs. Regents control of tuition
    - iii. New federal curriculum guidelines
6. Website redesign

- a. Jason Dupree summarized progress on OK-ACRL's new website. The soft deadline for the website launch is January 1, 2012.
- 7. Outstanding Service Award
  - a. The winner of this year's Outstanding Service Award is Jason Dupree
- 8. Adjournment

## **OKACRL Proposed Bylaw Changes**

### **Proposed Change #1 - Old**

#### **ARTICLE IV. Membership Categories and Dues**

Sec. 1. ALA/ACRL members. Personal members of the American Library Association who are also members of the Association of College and Research Libraries and are residing in Oklahoma are automatically Chapter members.

Sec. 2. OLA/UCD Members. Any person who is currently a member of the Oklahoma Library Association / University & College Division may become a member by paying Chapter dues.

Sec. 3. Students. Students enrolled in a program of library / information science may join the Chapter by paying dues established for student members.

Sec. 4. Institutions. OK-ACRL chapter membership is available to institutions.

Sec. 5. Others. Any person interested in academic and research libraries and librarianship in Oklahoma may become a member paying Chapter dues.

Sec. 6. Dues. ALA/ACRL personal members shall pay no dues. Dues for other categories of membership will be determined by the Board of Directors as needed.

Sec. 7. Payments. Dues shall be payable January 1 and become delinquent March 1.

### **Proposed Change #1 - New**

#### **ARTICLE IV. Membership and Dues**

Sec. 1. Eligibility. Any student, librarian, institution, or individual residing in the state of Oklahoma with in an interest in academic librarianship can become a member of OK-ACRL.

Sec. 2. Dues. There are no dues or fees associated with becoming a member of OK-ACRL. Membership is free of charge.

### **Proposed Change #2 - Old**

#### **ARTICLE V. Officers**

Sec. 1. Officers. The officers of the Chapter shall be a president, a vice-president / president-elect, a secretary, and a treasurer. Officers shall be

members of ALA/ACRL.

## **Proposed Change #2 - New**

### **ARTICLE V. Officers**

Sec. 1. Officers. The officers of the Chapter shall be a president, a vice-president / president-elect, a secretary, and a treasurer. In compliance with the ACRL Constitution and Bylaws and the Guidelines for ACRL Chapters, the president and president-elect must be members of ALA/ACRL.

## **Proposed Change #3 - Old**

### **ARTICLE V. Officers**

Sec. 3. Duties. The duties of the officers shall be those which normally pertain to those officers and any other duties specified in the Bylaws. In addition,

#### **Treasurer:**

- a. The treasurer shall maintain the treasury and pay invoices approved by the board or the president.
- b. The treasurer shall maintain the membership roster.
- c. The treasurer shall make financial reports to the board at its monthly meetings, and prepare an annual financial report for general distribution to the chapter members.

## **Proposed Change #3 - New**

### **ARTICLE V. Officers**

Sec. 3. Duties. The duties of the officers shall be those which normally pertain to those officers and any other duties specified in the Bylaws. In addition,

#### **Treasurer:**

- a. The treasurer shall maintain the treasury, which includes balancing and reconciling the chapters' various bank accounts each month, and pay invoices approved by the board or the president.
- b. The treasurer shall maintain the membership roster.
- c. The treasurer shall make financial reports to the board at its monthly meetings, and prepare an annual financial report for general distribution to the chapter members.

## **Proposed Change #4 - Old**

### **ARTICLE VII. Board of Directors**

Sec. 1. Composition. The Board of Directors shall consist of the officers, the past president, and three members elected at large. All members of the

Board shall be voting members. The president of OLA/UCD and the president of the University of Oklahoma Library and Information Studies organization (ALSO) shall be invited as ex officio non-voting members. The Board of Directors shall appoint at its discretion a newsletter editor and a webmaster for the association's website.

Sec. 2. Terms. Officers shall serve the term of their office. The three members-at-large shall serve for two years and shall be elected in alternate years. To initiate a staggered term cycle, at the first election one member-at-large shall be elected for a one year term and two members-at-large shall be elected for a two-year term.

### **Proposed Change #4 - New**

#### **ARTICLE VII. Board of Directors**

Sec. 1. Composition. The Board of Directors shall consist of the officers, the past president, three members elected at large, a webmaster, and the chairpersons from each special interest section. All members of the Board shall be voting members with the exception of special interest section chairpersons who are considered ex officio, non-voting members of the Board.

Sec. 2. Terms. Officers shall serve the term of their office. The three members-at-large and the webmaster shall serve for two years and shall be elected in alternate years. To initiate a staggered term cycle, at the first election one member-at-large shall be elected for a one year term and two members-at-large shall be elected for a two-year term.

### **Proposed Change #5 - Old**

#### **ARTICLE VIII. Committees and Sections**

Sec. 4. Special interest sections may be formed within the structure of OK-ACRL, subject to the Bylaws of the Chapter. Each section member must have a paid-up membership in OK-ACRL or ALA/ACRL. Each special interest section may elect a chairperson who will represent them at OK-ACRL Board meetings. Each chairperson will be an ex officio non-voting member of the Board. A report summarizing the activities of the special interest section shall be submitted to the OK-ACRL President at the end of each year. Each special interest section will assist in planning and implementing any programs or workshops sponsored by OK-ACRL.

### **Proposed Change #5 - New**

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meetings. Each chairperson will be an ex officio non-voting member of the Board. A report summarizing the activities of the special interest section shall be submitted to the OK-ACRL President at the end of each year. Each special interest section will assist in planning and implementing any programs or workshops sponsored by OK-ACRL.

### **Proposed Change #6 - Old**

#### **ARTICLE IX. Publications**

Sec. 1. Newsletter. An OK-ACRL Newsletter, as well as any other publications deemed appropriate by the Board of Directors, will be distributed to members.

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Sec. 1. Newsletter. An OK-ACRL Newsletter, as well as any other publications deemed appropriate by the President, may be distributed to members at the discretion of the President. The President will be responsible for creating, editing, and distributing these publications.

### **Proposed Change #7 - Old**

#### **ARTICLE X. Nominations and Elections**

Sec. 1. Election. The election shall be held no later than November 15. The President-elect shall compose and present a slate of candidates to the members one month before election. All members will receive a ballot. Ballots must be returned and counted by November 30. There shall be a minimum of two candidates nominated for each vacancy. Members may submit the names of other candidates of their choice provided that the consent of the nominees to serve if elected is obtained. Candidates receiving a majority of votes cast shall be elected. In the case of a tie vote, the successful candidate shall be determined by lot.

### **Proposed Change #7 - New**

#### **ARTICLE X. Nominations and Elections**

Sec. 1. Election. The election shall be held no later than November 15. The President-elect shall compose and present a slate of candidates to the members one month before election. The President-elect shall utilize all available means to advertise available positions and make every effort to procure at least two candidates per vacancy. All members will receive a ballot. Ballots must be returned and counted by November 30. Members may submit the names of other candidates of their choice provided that the consent of the nominees to serve if elected is obtained. Candidates receiving a majority of votes cast shall be elected. In the case of a tie vote, the

successful candidate shall be determined by lot.

### **Proposed Change #8 - Old**

#### **ARTICLE XI. Adoption and Amendments**

Sec. 2. Amendments. The Bylaws may be amended by an affirmative majority of members present and voting at a Chapter meeting provided such amendments are consistent with the ACRL Constitution and Bylaws. Notification of changes which are substantive must be sent to all members one month prior to the meeting at which they are to be considered.

### **Proposed Change #8 - New**

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### **Proposed Change #9 - New**

#### **ARTICLE XIII. Dissolution**

Sec. 1. Upon the dissolution of OK-ACRL, the Board shall, after paying or making provision for the payment of all liabilities of the organization, dispose of all assets of the organization exclusively for the stated purposes of the organization.