Oklahoma Chapter – Association of College and Research Libraries
Friday, August 10, 2012
Online Meeting: Vyew

Minutes submitted by April Schweikhard

Present: Adam Brennan, April Schweikhard, Hui-Fen Chang, Jason Cimock, Kiem Ta, Nicole Sump-Crethar

1. **Call to Order**

    a. Jason Cimock called the meeting to order at 12:35 pm.

2. **COIL Subgroup Report**

    a. Reported by Adam Brennan.

    b. unCOILed workshop in July at NSU received positive feedback from attendees. Thirty-two librarians attended the workshop.

    c. COIL's next meeting will be held in September. Agenda items include 1) determining candidates for next year's elections, and 2) creating online tutorials to supplement COIL-On-Wheels.

3. **Approval of Minutes**

    a. The minutes from the OK-ACRL July meeting were approved by the board.

4. **Treasurer's Report**

    a. Submitted by Beth Jones, read by Jason Cimock.

    b. OK-ACRL is waiting for news of our 501(c)3 status.

5. **Reports from Subgroups**

    a. COIL (see item 2)

    b. PASIG –no report

        i. Angie Brunk is stepping down as PASIG chair on account of a new job out of state.

        ii. Jason Cimock will check with current PASIG members to acquire about a new chair.

    c. DSIG report

        i. Reported by Nicole Sump-Crethar.

ii. DSIG last met in July during which Nicole and Casey Ashe shared their experiences at the ALA Annual Meeting in Anaheim.

iii. Nicole is working on the DSIG website.

6. **Old Business**

a. ACRL Annual Report

i. Jason Cimock submitted the annual set of questions required by ACRL.

b. Cooperative E-Book Lending

i. Reported by Amanda Lemon, read by Jason Cimock.

ii. Discussion with Scott Freeman of the Oklahoma Virtual Library yielded the following discoveries: 1) academic institutions are not allowed to join public library consortium; 2) consortium was initially funded through library grant and Friends of the Library; and 3) participating libraries are required to submit a yearly fee.

iii. OK-ACRL board approves motion to form a subcommittee to further explore the cooperative e-book consortium.

iv. April Schweikhard and Kiem Ta both expressed interest in serving on the committee.

c. 2012 Conference Planning: Library Without Walls: Mobile Tech and the Future of Libraries

i. Keynote Speaker Travel Plans: Jason Cimock has begun arranging the travel plans with Joe Murphy. Joe has been given a price range regarding making his own flight arrangements, but is unsure if he will want a rental car.

ii. Call for Proposals: A call for breakout proposals has been sent to the OK-ACRL membership, OLA, MPLA. Hui Fen will send the call to ili-I and check the Texas and Kansas list-servs, and Jason Cimock will ask his director to send the call to OCALD. Proposals are due September 28, and accepted proposals will be notified October 12. Jason Cimock will send out a call for 20x20 proposals in the next two weeks.

iii. Conference Hotel: Eight rooms have been reserved at the Holiday Inn at $77/night.

iv. Save the date communication: A save the date message has been added to the website. Jason Cimock will post an announcement to Facebook and Twitter. A

separate email regarding Joe Murphy as the keynote speaker will be sent to the membership.

7. **New Business**

   a. 2012 Conference Planning: Library Without Walls: Mobile Tech and the Future of Libraries

      i. Conference agenda: Jason Cimock has begun a draft of the conference agenda. Lunch is being scheduled for an hour and forty-five minutes followed by the 20x20 session. The agenda will include at least 4 breakout sessions. Jason will send the draft of the agenda to the board for input.

      ii. Sponsorships: Gold level ($1000): EBSCO

      iii. Conference packets: Board members will check on any items that they can donate for the packets including folders, pens (both Nicole and April will check their libraries), stickers for labels (April will check her library), and any other swag. Jason Cimock will share the conference inventory list with board members.

      iv. Conference website: Jason Cimock will check with Jason Dupree on the benefits of creating a separate conference website or using the current OK-ACRL website.

      v. Conference logo: Jason Cimock has contacted a colleague who has agreed to create a logo for the conference.

      vi. Registration: Registration for the conference will begin mid-September, approximately six weeks prior to the date. Jason Cimock will check with Jason Dupree about creating a web registration form.

8. **The next OK-ACRL meeting will be held Friday, September 14.**

   a. Jason Cimock will check with Adam Brennan as to the possibility of holding the meeting at the TCC SE campus in order to view the conference space.

9. **Jason Cimock adjourned the meeting at 1:44 pm.**