Minutes submitted by April Schweikhard.

Present: April Schweikhard, Dona Davidson, Nicole Sump-Crethar, Robin Leech, and Victor Baeza

1. **Call to Order:** Victor Baeza called the meeting to order at 1:07 pm.

2. **Approval of Minutes:** The October, November, and December Minutes were approved by the board.

3. **Treasurer’s Report:** Submitted by Beth Jones and presented by Victor Baeza.
   a. **Fall Conference:** The OK-ACRL 2012 Fall Conference made a profit of $600.99. Two outstanding POs of $260 are still waiting to be paid.
   b. **Website:** The transfer of webhosting service from Dreamhost to Bluehost is complete. OK-ACRL continues to use Dreamhost for domain registration.
   c. **Account Balance:** OK-ACRL currently has a balance of $8473.27 in checking account and $63.29 in petty cash. The credit card has been fully paid and all accounts have been balanced.
   d. **501©3 Status:** The IRS has still not provided an update regarding OK-ACRL’s 501©3 application. Beth will investigate after filing 2012 taxes.

4. **Reports from Subgroups**
   a. **COIL:** No report.
   b. **PASIG:** No report. Victor Baeza will contact Erin Ingraham regarding PASIG chair.
   c. **DSIG:** Reported by Nicole Sump-Crethar.
      • Nicole Sump-Crethar will serve as the 2013 DSIG chair.
      • DISG 2013 goals include 1) testing Google Hangout for meetings, workshops, etc., and 2) exploring a webinar model using YouTube and Twitter.

5. **Old Business**
   a. **E-book Subcommittee:** Reported by April Schweikhard.
      • Potential survey questions for Oklahoma Academic Library Directors regarding e-book usage has been shared with the board.
      • April Schweikhard will resend this information and a short description of the current state of the subcommittee to the board to determine further continuation.
6. New Business

a. Conference Planning Subcommittee:
   • Victor Baeza will be forming an ad hoc subcommittee for planning the 2013 Fall Conference.
   • This committee will be comprised of board members and OK-ACRL members.
   • Victor Baeza will email a call for members to the OK-ACRL membership listserv.
   • Nicole Sump-Crethar volunteered to serve on the subcommittee.

b. OK-ACRL Newsletter:
   • The board is looking to reinstate the OK-ACRL newsletter and is aiming to produce two publications: one in the summer prior to subgroup workshops and one in the fall prior to the conference.
   • Throughout the year, OK-ACRL news and membership news will be featured on the website.
   • April Schweikhard volunteered to help with the newsletter.

c. Career Preparation Workshop for OU SLIS:
   • The OK-ACRL board will investigate offering a career preparation workshop for students in the University of Oklahoma School of Library and Information Studies (SLIS) in late spring.
   • April Schweikhard will check with representatives of the SLIS student group, OLISSA, regarding interest, input, and possible collaboration.

d. Vyew: The board would like to investigate OK-ACRL’s current usage of Vyew and consider any possible alternatives.

7. The next OK-ACRL meeting will be held Friday, February 8th, location to be determined.

8. Victor Baeza adjourned the meeting at 1:51 pm.