

**Oklahoma Chapter Association of College and Research Libraries**  
**Friday, February 22, 2013**  
**Online Meeting – GoToMeeting**

Minutes submitted by April Schweikhard.

Present: Victor Baeza, Adam Brennan, Kate Corbett, Dona Davidson, Beth Jones, Katie King, Frederic Murray, April Schweikhard, and Nicole Sump-Crethar

**1. Call to Order: Victor Baeza called the meeting to order at 11:10 am.**

**2. Testing of new online meeting software, GoToMeeting**

The OK-ACRL Board tested new online meeting software, GoToMeeting. Victor Baeza arranged a 30-day trial. Board members were impressed with the software's ability to support live streaming talk of multiple participants and share presenter view. More discussion regarding comparison of online meeting software held later in the meeting.

**3. Approval of Minutes**

The January minutes were approved by the board.

**4. Treasurer's Report: Submitted by Beth Jones.**

- a. New credit card: Beth will be checking with the bank about acquiring a new credit card with reward features.
- b. 501©3 Status: Beth will investigate with the IRS regarding OK-ACRL's 501c3 status.

**5. Reports from Subgroups**

- a. COIL: Submitted by Adam Brennan.

COIL met early in January. The theme for the unCOILed summer workshop will be "Close Encounters of the Student Kind." The workshop will be held at Langston University. The next COIL meeting will be held at Langston on March 6<sup>th</sup>.

- b. PASIG: No report. Victor Baeza will contact Erin Ingraham regarding PASIG chair.

- c. DSIG: Reported by Nicole Sump-Crethar.

Nicole will be setting up arrangements for a DSIG meeting in March. DSIG is investigating alternative ways for members to meet.

Adam Brennan made a recommendation for DSIG to explore: Swivl (<http://www.swivl.com/>) an iPhone camera accessory for classroom presentation video capture. Adam is testing the device at Tulsa Community College.

## 6. Old Business

### a. E-book Subcommittee: Reported by April Schweikhard.

The Board discussed the E-book Subcommittee reports sent earlier through the OK-ACRL Board list-serv. OK-ACRL is still committed to surveying Oklahoma academic libraries regarding current use of e-books. Recommendations were made regarding the e-book survey questions to OCALD members.

Frederic Murray volunteered to replace Amanda Lemon as a board representative of the E-book Subcommittee.

Katie King will informally approach OCALD to preemptively update directors of OK-ACRL's plans. All OK-ACRL board members will likewise informally approach their libraries' directors.

The E-book subcommittee will reconvene to revise the survey questions specifically adding variables for survey participants to choose. Once the survey has been revised, OK-ACRL will draft a formal letter to OCALD explaining the project and survey.

## 7. New Business

### a. Online Meeting Platforms

The board continued earlier discussion regarding the test of GoToMeeting. The software supports 25 simultaneous video participants. Subscription is \$400/year. Currently, OK-ACRL pays \$24.95/month (approximately \$300/year) for Vyew. The board will again use the trial version of GoToMeeting for its next meeting in March.

Katie King offered to investigate the use of her institution's subscription to Adobe Connect, which supports both virtual and physical participants. Katie will also investigate current subscription costs for this platform.

### b. Conference Planning Preparation

A call to serve on the conference planning task force has been sent to the OK-ACRL membership.

Board members attending the ACRL conference in April have been asked to take notes on possible themes and speakers.

### c. OK-ACRL Newsletter:

An OK-ACRL newsletter will be distributed in early summer. April Schweikhard has volunteered to help.

d. Career Preparation Workshop for OU SLIS:

The Oklahoma Library and Information Studies Student Association (OLISSA) has invited members of OK-ACL to provide a career preparation workshop in conjunction with one of its meetings. OK-ACRL has been invited to speak at the Thursday, April 25<sup>th</sup> meeting.

The session would begin at 7:30 with the first part consisting of a 15 minute OLISSA business meeting and concluding with a 20-30 minute OK-ACRL presentation. The meeting is connected via PolyCom to both Norman and Tulsa.

Beth Jones, Katie King, and possibly Frederic Murray have volunteered to serve as Norman representatives. Nicole Sump-Crethar and April Schweikhard have volunteered to serve as Tulsa representatives. These individuals will coordinate the actual career preparation presentation.

**8. The next OK-ACRL meeting will be held Friday, March 8<sup>th</sup> through GoToMeeting.**

**9. Victor Baeza adjourned the meeting at 11:54 am.**