

**Oklahoma Chapter of the Association of College and Research Libraries**  
**Friday, August 16th, 2013**  
**R. T. Williams Library, Southern Nazarene University**

Minutes submitted by April Schweikhard.

Present: Victor Baeza, Adam Brennan, Kate Corbett, Katie King, Beth Jones, and April Schweikhard

**1. Call to Order: Victor Baeza called the meeting to order at 1:00 pm.**

**2. Approval of Minutes**

The July OK-ACRL minutes were submitted to and approved by the board.

**3. Treasurer's Report:** Reported by Beth Jones.

Balance and Expenses

- Current Balance: \$9,207.46
- Year-To-Date Expenses: \$860.88
- Year-To-Date Income: \$1590
- Year-To-Date Net Profit: \$729.12
- COIL Net Profit: \$27.50

Vyew: OK-ACRL's subscription to Vyew has been canceled. OK-ACRL still retains a free account with limited services.

Bluehost: OK-ACRL's webhosting fee with Bluehost will be due in three months.

501©3 Status: Beth has answered the questions presented by the IRS and amended the required articles. The OK-ACRL President (Victor Baeza) and Secretary (April Schweikhard) have signed the required documents and forms. Beth will submit these to the IRS on Monday.

**4. Reports from Subgroups**

COIL: Reported by Adam Brennan

- The next COIL meeting will be held September 13<sup>th</sup> at the TCC Metro campus. Members will share instructional techniques during this meeting.
- unCOILed Evaluations: Evaluations for the unCOILed workshop were mostly favorable. A few comments indicated the compact space for poster sessions.

- unCOILED Profit: unCOILED expenses totaled \$352.50. unCOILED income was \$310 for a net profit of \$57.50. Possible cutbacks for next year's conference include offering less prize drawings and ceasing the practice of offering free conference registration for presenters.

DSIG: Submitted by Nicole Sump-Crethar, reported by Victor Baeza.

- DSIG will hold a meeting in September.

PASIG: Reported by Victor Baeza.

- Three OK-ACRL members have indicated interest in continuing PASIG. Post-workshop, Victor will work with these three members to reinstate PASIG. PASIG will open up membership to library staff members.

## **5. Old Business**

### ACRL Scholarly Communication Workshop

- Workshop date has been set for Friday, October 25<sup>th</sup>.
- Locations: The board is considering the following locations as possible venues—University of Oklahoma Health Sciences Center (OKC), Rose State College (OKC), Southern Nazarene University (Bethany). Requirements include a lecture hall available to seat (100) and two breakout rooms.
- Billing: ACRL will charge one bill for all expenses. This bill will be split among OU Libraries, OSU Library, and OK-ACRL.

## **6. New Business**

No new business.

## **7. Additional Business**

### New members

- The board discussed tactics to encourage new membership including sponsoring a table at the next OLA Annual Meeting and creating a membership roster.

## **8. Announcements**

The next OK-ACRL meeting will be held Friday, September 20<sup>th</sup> at 1:00 pm online via Google Hangouts.

## **9. Victor Baeza adjourned the meeting at 1:50 pm.**