

Oklahoma Chapter of the Association of College and Research Libraries
Friday, September 20th, 2013
Online via Google Hangout

Minutes submitted by April Schweikhard.

Present: Victor Baeza, Adam Brennan, Kate Corbett, Dona Davidson, Beth Jones, and April Schweikhard

1. Call to Order: Victor Baeza called the meeting to order at 1:08 pm.

2. Approval of Minutes

The August OK-ACRL minutes were not submitted. These will be circulated to the board and approved at the October meeting.

3. Treasurer's Report: Reported by Beth Jones.

Current Balance: \$9,212.51

4. Reports from Subgroups

COIL: Reported by Adam Brennan

- The last meeting was held September 13th. Participants viewed an educational apps webinar in lieu of the instructional techniques sharing session. The instructional techniques sharing meeting will be rescheduled for October and possibly held at Rogers State University.
- New officer nominations include Chair-elect, Alison Embry (RSU), and Secretary, Megan Donald (TCC).

DSIG: No report.

PASIG: No new report.

5. New Business

Officer Elections

- Dona Davidson has begun receiving and contacting possible nominees for open positions. Open positions include Vice President, Secretary, and Board Member. Possible nominees include Megan Donald (TCC), Andy Taylor (TCC), Steve Locy (OSU), and Liz Amos (OSU).
- Additional nominations should be submitted to Dona.

6. Old Business

ACRL Scholarly Communication Workshop

- **Speaker Arrangements:** Rooms have been booked for the speakers at the Atherton Hotel for two nights at \$83/night. Charges will be billed to OSU Libraries. Room and board is being sponsored by the OSU Intellectual Property Office. Victor will provide transportation to and from the airport and arrange a dinner the night prior to the conference. The board opted to not provide speaker gifts.
- **Food:** OSU catering services will provide a buffet lunch with vegetarian options billed at \$12/\$13 per person. Catering will be billed to ACRL, which will be added on to the overall workshop bill as part of OSU's bill. Lunch is being sponsored through the OSU Intellectual Property Office. Breakfast options are still being considered. OSU librarians will provide in-house snacks. OSU Library will supply a water jug throughout the workshop. Victor Baeza will refresh the OK-ACRL coffee urn throughout the workshop.
- **Pre-conference Arrangements:** OSU Graduate Assistants will set-up the conference room and any conference materials the night before the workshop. Speakers have not yet provided workshop materials.
- **Online Registration:** EventBrite will be used for online registration and workshop payment for non-OU/OSU attendees. Estimation for associated EventBright charges is \$250.
- **Costs:** OK-ACRL is estimating needing approximately 37 paid registrations to break even for workshop costs.

7. Additional Business

Newsletter

- An OK-ACRL newsletter will be compiled and distributed after the workshop.

8. Announcements

The next OK-ACRL meeting will be held Friday, October 18th in Edmond. Location is yet to be determined.

9. Victor Baeza adjourned the meeting at 1:45 pm.