

Oklahoma Chapter of the Association of College and Research Libraries
Friday, May 9th, 2014
Online meeting via AnyMeeting

Minutes submitted by Emrys Moreau.

Present: Dona Davidson, Allison Embry, Beth Jones, Robin Leech, Emrys Moreau, Nicole Sump-Crethar

1. Call to Order and Welcome

Dona Davidson called the meeting to order at 11:08 am.

2. Approval of Minutes

The February 2014 minutes were submitted and approved pending spelling corrections to Nicole's name.

3. Treasurer's Report

Beth reported we have \$8,128.21 in our account.

4. Reports from Subgroups

COIL: Reported by Allison Embry

- The next COIL meeting will be held May 23rd at OU-Norman and will include LibGuide design information and conference planning.
- Selections for the July conference presentations will be announced by the end of this month.
- The July conference will be held at OSU-Tulsa and registration is expected to be open in June.

DSIG: Reported by Dona Davidson for Tiffany Benson

- Tiffany is working on arranging future meetings.

5. Old Business

OLA: Reported by Nicole Sump-Crethar

- There was a good response to our table at the OLA conference. 43 people signed up to win the free conference registration.
- Dona drew for the free conference registration. The winner is Melissa Huffman of Rose State College.

Membership: Reported by Dona Davidson

- We have a total of 147 members.
- Dona is drafting a letter that will be sent to new members in June. She has also made contact with new members.
- 61 of our members have provided us with their birthdays. Emrys reported that our options are free cards, which often have advertising, paying \$12 annually to join Hallmark.com, or creating our own card and sending it via the Gmail

account. The consensus was to go with Gmail. Emrys will work on creating an illustrated birthday card graphic and setting up the birthday emails.

- The updated bylaws were approved via email.
- David Oberhelman and Dona have been working on compiling a list of all OK-ACRL officers since our organization's start in 1983. So far they have gone back close to 15 years. Beth will review finance materials and send any information on previous members to David. If anyone has any information on previous members from 15 or more years ago, please contact Dona.

Web Pages: Reported by Robin Leech

- Robin has been working on the pages and the minutes up until February 2014 are all available.
- Dona and Robin will be working on more updates to the pages.

Facebook: Reported by Nicole Sump-Crethar and Emrys Moreau

- The general consensus was that it is appropriate to post items of interest to academic librarians and newsletter-type items in addition to OK-ACRL news, which will help us increase our post counts.
- Nicole and Emrys will discuss the postings via email and they will send out an email blast alerting members to the page.

Student Subgroup: Reported by Allison Embry

- Allison and Beth are working on this.
- Allison will email OU-SLIS's Cece Brown and Janie Allen

Conference Update: Reported by Dona Davidson

- Karen Williams will speak for one hour and then she will facilitate a related activity.
- We are in need of a conference title.
- The Okmulgee hotel rate is \$83/night. Depending on how late the conference runs, we will provide Karen with a room on Thursday night.
- Robin suggested we have poster sessions after lunch.
- Per Beth, we can afford to include the \$10 lunch cost as part of the \$65 registration fee and still have a profit.
- Jenny at OSU-IT has been so helpful that we will get her a speaker gift along with Karen.
- We are looking at having someone do a session on personality types and leadership/management. The presenter would receive a free lunch and a \$100 honorarium. We will check with OSU-IT HR as well as OSU and UCO to see if we can find someone to do this.
- Nicole will draft a save-the-date for the webpage.

6. New Business

Chapter Topics: Reported by Dona Davidson

- Dona submitted a write up previously, and she will send another one about COIL.

Elections: Reported by Nicole Sump-Crethar

- Nominations are due by June 3rd.
- Nicole will send out a message asking for interested candidates.
- Let Nicole know of any good potential candidates.
- Open positions are typically announced at the COIL conference.

7. Announcements

Next meeting:

- Our next meeting will be held June 5th at OSU-Stillwater. Robin and Nicole will work on arrangements and then let us know the schedule.

8. Adjournment

Dona adjourned the meeting at 11:54 am.