

**Oklahoma Chapter of the Association of College and Research Libraries  
Friday, June 6th, 2014  
Oklahoma State University, Stillwater, Edmond Low Library**

Minutes submitted by Emrys Moreau.

Present: Kate Corbett, Dona Davidson, Allison Embry, Beth Jones, Katie King, Robin Leech, Emrys Moreau, Andy Taylor

**1. Call to Order and Welcome**

Dona Davidson called the meeting to order at 1:07 pm.

**2. Approval of Minutes**

The May 2014 minutes were submitted and approved.

**3. Treasurer's Report**

- Beth reported we have approximately \$8,800.00 in our account.
- Payment for our OKC post office box (located at 5<sup>th</sup> and Harvey) was due, but the post office did not send us a reminder so we were unaware of this and were locked out of our box. We were charged a fee to have the lock changed back.

**4. Reports from Subgroups**

COIL: Reported by Allison Embry

- There were four present at the May 23<sup>rd</sup> meeting at OU-Norman, where the group reviewed the LibGuides 2 platform.
- The next meeting will be in Claremore at the end of June.
- Attendees can pay for the July conference with purchase orders. Beth will handle payment issues.

DSIG: Reported by Dona Davidson for Tiffany Benson

- Tiffany will schedule an online meeting for June.

PASIG: Reported by Dona Davidson

- Dona is waiting on a report from Victor.

**5. Old Business**

Nominations: Reported by Dona Davidson

- Nicole is looking for officers for next year.

Birthday Cards: Reported by Emrys Moreau

- The card system is ready to be used, but Emrys is waiting on access to the Google database. Andy will approve the access and then the cards will begin being sent out.

Past Officers: Reported by Dona Davidson

- David Oberhelman is continuing to work on compiling a list of all OK-ACRL officers since our organization's start in 1983.

Outstanding OK-ACRL Member: Reported by Kate Corbett

- Kate has agreed to handle this, and she will ask for help if needed.

Web Pages: Reported by Robin Leech

- Robin is working on a save-the-date for our November conference.
- Dona and Robin will be working on more updates to the pages.

Facebook: Reported by Emrys Moreau

- Nicole and Emrys are continuing to post on our Facebook page.

Student Subgroup: Reported by Allison Embry

- Allison has contacted Janie Allen, and she will speak to CeCe Brown.

"Get to know us": Reported by Emrys Moreau

- Several group members have already responded to the interview questions. Emrys will re-send to those who have had email issues.

## **6. Conference Business**

Food: Reported by Dona Davidson

- Allison volunteered to coordinate the food.
- Beth will check on how many people signed up for previous conferences and how many actually attended so we have an estimated number for food.

Speakers for the Afternoon Session: Reported by Dona Davidson

- Dona has located two speakers for the afternoon: one who can do a presentation on the MBTI in 90 minutes, and one who can do a presentation on True Colors. We have the option of letting attendees select which presentation they would like to attend, and then possibly offering a wrap-up meeting afterwards to trade information with others.

Save the Date: Reported by Dona Davidson

- Registration will be closed about a week prior to the conference.

Titles Submitted Thus Far: Reported by Dona Davidson

- All present were in favor for the conference being named: *L<sup>3</sup>: Libraries, Leadership & Learning*.

Posters: Reported by Dona Davidson

- We will host unmanned posters at the conference.

## **7. New Business**

ACRL Chapter Annual Reports: Reported by Dona Davidson

- Kate will see if she can locate a report she had written.
- Dona will ask Victor if he can share the report he wrote last year.
- Emrys will ask Jason Cimock if he can share the report he wrote.

OK-ACRL Wiki: Reported by Dona Davidson

- We would like to have a central location for all of our documents and information. Andy will look in to the options for Google Plus or creating a wiki, possibly with PB Works.

## **8. Announcements**

Next meeting:

- Our next meeting will be July 11<sup>th</sup> online via AnyMeeting.

## **9. Adjournment**

Dona Davidson adjourned the meeting at 2:02 pm.