

**Oklahoma Chapter of the Association of College and Research Libraries**  
**Friday, January 9, 2015**  
**Online Meeting – AnyMeeting.com**

Minutes submitted by Matt Upson.

Present: Sarah Clark, Dona Davidson, Steve Locy, Emrys Moreau, Nicole Sump-Crethar, Matt Upson

**1. Call to Order**

Nicole Sump-Crethar called the meeting to order at 2:05 pm

**2. Roll Call**

**3. Approval of Minutes**

The October 2014 minutes were submitted and approved with 1 change. Motion – Dona Davidson; Second – Steve Locy

**4. Reports**

**a. Interest Group Reports**

COIL: Chair (Megan Donald) not present.

- Next meeting, Jan 30, 1 pm – 3:30 pm, Metro Campus TCC.

DSIG: Chair (Tiffany Benson) not present.

PASIG: Victor Baeza was not present and there was no report. There has not been any activity in this group for some time.

- Discussion on need for leadership of this group.

**b. Treasurer's Report**

- Emrys believes the account balance is unchanged from October at \$8811.07\*. Not confirmed from previous treasurer (Beth). Emrys has been added to account and will access everything soon. PO Box transferred to Edmond soon. Update email to follow. \*Emrys confirmed via email that current balance is \$9,864.32 (1/12/15)
- Question from Steve Locy regarding payment of conference speakers. Conference speakers paid \$100 each. Jenny Duncan paid \$50 for assistance with local arrangements. ACRL paid Ann to come. Dona will confirm that no other payment needed to Ann.

**c. Conference Recap**

- General level of satisfaction with conference. Matt - some redundancy between the two sessions on personality types. Emrys - some confusion stemmed from the True Colors test. Nicole – poster sessions were good. Emrys, Dona – need for longer poster session time? Steve – suggested

that posters should be included on website. Nicole to follow-up with poster presenters.

## **5. Items for Discussion**

### **a. Storing and sharing online documents**

- Google Drive used right now. Andy looking into way to store documents online.
- Nicole – main issue is transfer of ownership/control when officers leave. Will check with Andy to see what ideas he has.

### **b. ACRL Plan for Excellence**

- Start planning now to complete report effectively. Think about what we do and what we want to report.
- Dona - Be selective and avoid repetition. Will follow-up with ACRL to see how state chapter reports are used.
- Nicole – Checking to see if there is a ALA Midwinter meeting for ACRL state chapter presidents.

### **c. Member at Large position and the Bylaws, <http://www.okacrl.org/about-ok-acrl/bylaws/> Article IIV, Sec. 2 and Sec. 6**

- Nicole – Kate Corbett and Katie King's terms have expired. Andy's term will expire in 2015, Steve's will expire in 2016. Bylaws allow for Board to appoint member-at-large.
- Board discussion of appointment of at-large members versus a special election.
- Nicole will contact Kate Corbett to ascertain whether she would be interested in an appointment for the 2015 year as an at-large board member.

### **d. Other activities for 2015**

- Letter to library directors
  - Dona developed letter to encourage library directors to encourage their staff to join OK-ACRL. We will continue the use of this letter.
  - OK-ACRL booth at OLA conference – Nicole will send out a call for volunteers survey for those interested in working
- Newsletter
  - Previous decision to use Facebook rather than create a newsletter.
  - Emrys – 98 likes of OK-ACRL Facebook page. Up from 60s near the beginning of implementation. "Get to Know Us" posts are popular.
  - Sarah and Matt agreed to post on page.
  - Emrys needs administrative privileges. Claire Powers, Jason Dupree, Kate Corbett, Robin Leech are current admins, with Emrys and Nicole as editors.

- Nicole will check into the existence of an OK-ACRL Twitter account.
- Student Group for OK-ACRL
  - Andy has been working on developing connections with OU.
  - Nicole – perhaps a student Board member would be a good idea.
  - Matt willing to help Andy develop a program.
  - Résumé review workshop a possibility.
- Continuing Birthdays
  - Emrys continuing to send cards.

## **6. Announcements**

- Nicole – UCD workshop on open access for academic and public libraries to be held in Norman on February 13th, during next scheduled OK-ACRL meeting. OK-ACRL members received member rate for workshop.
- Next meetings - Board agrees to shift February meeting to Thursday, February 12 at 2 pm. AnyMeeting will be used. Suggested that March meeting be held on March 13 in person for a longer meeting. Nicole will contact the full board.

## **7. Adjournment**

- Nicole Sump-Crethar calls for motion to adjourn. Emrys moves to adjourn meeting, Sarah seconds. Meeting adjourned at 3:00 pm.