Minutes submitted by Matt Upson.

Present: Sarah Clark, Dona Davidson, Steve Locy, Emrys Moreau, Nicole Sump-Crethar, Matt Upson

1. **Call to Order**
   Nicole Sump-Crethar called the meeting to order at 2:05 pm

2. **Roll Call**

3. **Approval of Minutes**
   The October 2014 minutes were submitted and approved with 1 change. Motion – Dona Davidson; Second – Steve Locy

4. **Reports**
   a. **Interest Group Reports**
      - **COIL**: Chair (Megan Donald) not present.
        - Next meeting, Jan 30, 1 pm – 3:30 pm, Metro Campus TCC.
      - **DSIG**: Chair (Tiffany Benson) not present.
      - **PASIG**: Victor Baeza was not present and there was no report. There has not been any activity in this group for some time.
        - Discussion on need for leadership of this group.
   b. **Treasurer’s Report**
      - Emrys believes the account balance is unchanged from October at $8811.07*. Not confirmed from previous treasurer (Beth). Emrys has been added to account and will access everything soon. PO Box transferred to Edmond soon. Update email to follow. *Emrys confirmed via email that current balance is $9,864.32 (1/12/15)
      - Question from Steve Locy regarding payment of conference speakers.
        - Conference speakers paid $100 each. Jenny Duncan paid $50 for assistance with local arrangements. ACRL paid Ann to come. Dona will confirm that no other payment needed to Ann.
   c. **Conference Recap**
      - General level of satisfaction with conference. Matt - some redundancy between the two sessions on personality types. Emrys - some confusion stemmed from the True Colors test. Nicole – poster sessions were good. Emrys, Dona – need for longer poster session time? Steve – suggested
that posters should be included on website. Nicole to follow-up with poster presenters.

5. Items for Discussion

a. Storing and sharing online documents
   - Google Drive used right now. Andy looking into way to store documents online.
   - Nicole – main issue is transfer of ownership/control when officers leave. Will check with Andy to see what ideas he has.

b. ACRL Plan for Excellence
   - Start planning now to complete report effectively. Think about what we do and what we want to report.
   - Dona - Be selective and avoid repetition. Will follow-up with ACRL to see how state chapter reports are used.
   - Nicole – Checking to see if there is a ALA Midwinter meeting for ACRL state chapter presidents.

c. Member at Large position and the Bylaws, http://www.okacrl.org/about-ok-acrl/bylaws/ Article IIV, Sec. 2 and Sec. 6
   - Nicole – Kate Corbett and Katie King’s terms have expired. Andy’s term will expire in 2015, Steve’s will expire in 2016. Bylaws allow for Board to appoint member-at-large.
   - Board discussion of appointment of at-large members versus a special election.
   - Nicole will contact Kate Corbett to ascertain whether she would be interested in an appointment for the 2015 year as an at-large board member.

d. Other activities for 2015
   - Letter to library directors
     - Dona developed letter to encourage library directors to encourage their staff to join OK-ACRL. We will continue the use of this letter.
     - OK-ACRL booth at OLA conference – Nicole will send out a call for volunteers survey for those interested in working
   - Newsletter
     - Previous decision to use Facebook rather than create a newsletter.
     - Emrys – 98 likes of OK-ACRL Facebook page. Up from 60s near the beginning of implementation. “Get to Know Us” posts are popular.
     - Sarah and Matt agreed to post on page.
     - Emrys needs administrative privileges. Claire Powers, Jason Dupree, Kate Corbett, Robin Leech are current admins, with Emrys and Nicole as editors.
Nicole will check into the existence of an OK-ACRL Twitter account.

- **Student Group for OK-ACRL**
  - Andy has been working on developing connections with OU.
  - Nicole – perhaps a student Board member would be a good idea.
  - Matt willing to help Andy develop a program.
  - Résumé review workshop a possibility.

- **Continuing Birthdays**
  - Emrys continuing to send cards.

6. **Announcements**
   - Nicole – UCD workshop on open access for academic and public libraries to be held in Norman on February 13th, during next schedule OK-ACRL meeting. OK-ACRL members received member rate for workshop.

   - Next meetings: Board agrees to shift February meeting to Thursday, February 12 at 2 pm. AnyMeeting will be used. Suggested that March meeting be held on March 13 in person for a longer meeting. Nicole will contact the full board.

7. **Adjournment**
   - Nicole Sump-Crethar calls for motion to adjourn. Emrys moves to adjourn meeting, Sarah seconds. Meeting adjourned at 3:00 pm.