Call to order
  - Nicole Sump-Crethar called the meeting to order at 2:07 pm

Approval of Minutes
  - August 2015 minutes were submitted and approved with no changes.
    Motion – Andy; Beth seconds.

Reports

COIL – Megan Donald
  - Megan lined up the last 3 COIL meetings for 2015
    - Oct. 2 at TU law school – how to conduct law research
    - Nov 13 at UCO – topic TBD
    - Dec. 11 at Tulsa Main Event - bowling and social gathering
  - Sarah incoming pres. Chair elect – Cinthya Ippoliti

DSIG – Tiffany not present

Webmaster – Beth Jones
  - Beth will look into getting previous conference reports on OK-ACRL website.
  - Nicole will communicate via the listserv to see how members feel about having vendors on listserv.

Treasurer – Emrys Moreau
  - See report at end of minutes
  - “Nice” amount of money in checking account.
  - Emrys will double check on reimbursement report.
  - In touch with Ex Libris about getting flyers for conference.
  - Flights for Rachel (conference speaker) will be booked.
  - Hotel for Rachel – Doubletree looks like best deal.
    - Nicole – let’s book Rachel’s room and try to get a block of rooms at Doubletree
    - Helping post on Facebook – Beth, Sarah, Matt can post. Emrys will give permissions.
    - Birthday cards – Emrys will get started next week
• Conference
  o Call for proposals not out yet. Get a Google Doc out soon. Nicole will send it to everyone and we can edit it.
  o Andy is still good to cover posters.
  o We’ll get proposal form out through listserv, SLIS list, website, OLA. Nicole will get everyone to coordinate the call and where info is being sent out.
  o Nicole will check with Dona on food and Kate on door prizes.
  o Registration costs - $65 – part for door prizes and part for food.
  o Registration to be posted online on October 1.
  o Incidentals? Need folders, Sarah may be able to get some from RSU. Will try to get around 70.
    ▪ Vendors – 2 flyers from EBSCO, ExLibris has 2 flyers. Can stuff folders the morning of.
    ▪ Nicole can print agendas. Add some scrap paper. Pens? Beth-should we order more stuff? Nicole – we should be able to find some items to put in folders.
    ▪ Nametags – Emrys can order some more to match what is left over from COIL.
    ▪ Who is ordering raffle gifts? Kate should be looking into this. Emrys will email Kate directly. Kindle Fire? Some lesser prizes, as well.
  o Andy – question on posters. Cece brown a judge? Maybe have Cece select winner and have attendees select one, as well. What about acceptance of proposals? Only review if we have a large # of proposals. Andy will Contact CeCe on Monday.

• Outstanding Service Award – Any nominations yet? Nicole will contact Dona.

• Officer Elections - Sarah working on recruiting interested in OK-ACRL officers. Contact Sarah if you know someone who is interested.

• Meet in person at event venue next month? Nicole will look into it. Next meeting Oct. 8 in Tulsa, lunch and meet after.
  o Motion to adjourn – Emrys; Andy seconds. Adjourned at 2:42 pm
OK-ACRL Treasurer’s Report
2015/09/11
Submitted by Emrys Moreau

Accounts
Current amounts and information as of 2015-09-11
Checking account balance = $11,198.26
   Beginning balance for last report on 2015-08-07 = $10,930.54
   Deposits = $267.72
      o 2015/08/04 – $87.72 transfer from PayPal account
      o 2015/09/04 – $180.00
         $150.00 check from OU to reimburse for afternoon snacks at unCOILed
         $30.00 check from ECU for 3 registrations at unCOILed
   Withdrawals = $0.00

   Cash box balance (not included in budget) = $70.00
   Credit card balance = $0.00
   Credit card spending limit = $3,000.00
   PayPal account balance = $0.00

Outstanding Invoices
Total amount of unpaid invoices = $40.00
All are invoiced and awaiting payment.
   • OUSLIS – registration fees for 3 to attend unCOILed - $30.00
   • OSU-Tulsa – registration fee for 1 to attend unCOILed - $10.00

Purchases
   • None since last report.

Activities
   • ACRL Reimbursement – The chapter reimbursement for membership was completed last year.

Annual Conference 2015
We have 3 paid-in-full sponsors:
EBSCO – silver, $500.00
Elsevier – bronze, $250.00
Ex Libris – silver, $500.00
After PayPal fees, our net amount received is $1216.35.

I have received all materials (a logo, ad, and two sets of flyers @ 100 count each) from EBSCO.
I have received all materials (a logo and ad) from Elsevier.
I have received a logo from Ex Libris. Their director of marketing is sending me the flyers by the end of this month.
**ACTION ITEM** → Rachel Vacek has preferred flights that (at the time of her request) were $251 (plus taxes and fees). Is it okay for me to go ahead and book these for her?
Arrival – 3:45 pm on 05 November
Departure – 7:35 pm on 06 November

**ACTION ITEM** → What hotel should I book for Rachel? Doubletree Downtown has good online rates right now. Are there others that are closer to OSU-Tulsa?

**Non-financial Notes**
- Does anyone else want to take over posting on our Facebook page?
- It’s time to restart the birthday cards. Do we want to continue on with this?