

Oklahoma Chapter of the Association of College and Research Libraries
Friday, May 13, 2016
online via Zoom and in-person

Minutes submitted by Steve Locy.

Present: Sarah Clark, Karl G. Siewert, Megan Donald, Jennifer Donner, Elizabeth Jones, Steve Locy, Emrys Moreau, Sarah Whittle.

1. Call to Order

Sarah Clark called the meeting to order at 1:38 pm at OSU-Tulsa and online

2. Approval of Minutes

The March minutes were submitted. It was pointed out that under COIL report it should read ...**Megan Donald** and not **Megan MacDonald**. Motion by Emrys and 2nd by Karl to approve minutes with change noted. Motion passed

3. Reports

a. Interest Group Reports

DSIG: No report.

COIL: Sarah Whittle reported:

- Meeting at Oklahoma City Community College April 29th - 19 in attendance
- Sent call for proposals on May 3, with 2 submissions so far. Submissions are due by May 31.
- Cinthya Ippoliti has contacted and confirmed our speakers from Kansas
- OU SLIS will sponsor and pay for 5 students to attend unCOILED
- unCOILED registration fee will be \$15 and will open June 1 for July program
- Sarah W. will work with Emrys on ordering door prizes

PASIG: No report.

b. Treasurer's Report (Emrys Moreau)

Treasurer's report was distributed earlier to board members. Emrys stated we have a healthy budget of \$9,881.16

4. Old Business

a. Update on OK-ACRL Conference Planning

Venue- Sarah C. stated she was favoring Rose State College since the speaker she is in discussion with is not seeking an honorarium for speaking services. Rose State is charging \$300 for the large seminar room and \$150 for each of the 2 break rooms – so this would be \$600 for Rose State College.

Sarah C. also is looking at October 28th as our Conference date but wants to confirm this date with speaker.

Speaker- Sarah C. has contacted Arta Kabashi, Proquest customer service Trainer, who has agreed to speak at our conference. If October 28th doesn't work, Sarah C. could go with Nov. 4th or 11th.

Discussion- Elizabeth asked about vendor support of the Annual Conference as OK-ACRL last year. Sarah C. is in favor. Emrys suggested not focusing on the 3 vendors we received money from last year (ExLibris, EBSCO and Elsevier) but look at others. Sarah C. she will draw up a letter to appeal for vendor funding based on last year's efforts and will discuss more next meeting.

Without further discussion, Sarah C. asked for a motion to approve the venue and speaker. Motion made by Karl and 2nd by Elizabeth. Motion carried unanimously.

5. New Business

Sarah C. will send out a preliminary notice about conference once the date is finalized. It was noted that Brick & Click is on Nov. 4th, so Oct. 28th still seems to be the best date for Conference.

6. Schedule Next Meeting

After a discussion on possible meeting dates next month, it was agreed that **June 17th** (Friday) would be the best date. Though initially agreed to **1:30** it was decided that a **10:30** meeting would attract more board members, since a number of Conference items will have to be discussed, though not necessarily finalized. This meeting will be blended, online and in-person. Elizabeth stated she will look into hosting next month's meeting at OU-HSC.

Sarah C. sees a call for proposals going out after Labor Day and hopes to have a final conference schedule by August. Steve commented that a few people stated in the evaluations from last year they would have like to have seen a conference schedule posted earlier to plan their entire day.

Sarah C. asked if there were other items to discuss about the Conference next month. Members mentioned: Call for proposal and posters; Outstanding Service Awards; Door prizes.

7. Adjournment

- Motion was made to adjourn meeting. Seconded and approved. Time: 2:07 pm.