

**Oklahoma Chapter of the Association of College and Research Libraries**  
**April 6, 2017**  
**Online via Zoom**

Minutes submitted by Melissa Kunz

**Present:** Karl Siewert, Melissa Kunz, Beth Jones, Scott Murray, Sarah Clark, Cinthya Ippoliti, Emrys Moreau, Megan Donald

1. Call to order
  - a. Karl called the meeting to order at 1:01pm.
2. Approve minutes from February 2017
  - a. Correction to the minutes: the OLA booth fee is \$75.
  - b. Steve moves, Scott seconds.
3. Reports
  - a. Treasurer (Scott)
    - i. Scott has written checks for \$75 for the conference booth, among others detailed in the Treasurer Report, which has been placed into the Google Drive for review.
    - ii. Steve moves to accept, Sarah moves to second. Accepted.
  - b. COIL (Cinthya)
    - i. COIL met virtually.
    - ii. Have COIL conference be more workshop style, because the theme is new and they're not sure how many would be able to present on the topic. Have reached out to Nicole to see if she'd be willing to do both OLA and a virtual COIL presence. Her speaking fee would be \$500.
4. Old business
  - a. OLA conference scheduling
    - i. Discussion of needing to cover the booth coffee break times during the OLA conference.
    - ii. Sarah indicates that in the past, we have encouraged people to take actual coffee breaks.
    - iii. Karl volunteers to cover the table.
    - iv. Still need to get the banner designed.
  - b. Conference
    - i. Title (tabled)
      1. Waiting until the speaker is settled before we pick a title.
    - ii. Speaker?
      1. Jacob Berg
      2. James Elmborg
      3. Kelly McElroy
      4. Nicole Pagowsky
      5. Discussion – Beth likes James and Jacob as options. Emrys likes them too, but doubt as to whether we can afford to have both come.
      6. Question as to why one of the potentials asked about a code of conduct—discussion about why it is important.

7. We seem to have narrowed the speaker to James or Jacob. However, some discussion as to the fact that they are both white males, and we'd perhaps like some more diversity.
  8. Beth moves for a roll call vote. Sarah seconds.
  9. Cinthya votes for James. Beth: James. Emrys: James. Megan: James. Melissa: Jacob. Scott: James. Sarah: James. Steve: James.
  10. Steve suggests that if James is unavailable or something comes up, our backup choice is Jacob.
  11. Discussion of whether COIL should bring in a virtual speaker to begin with—might be a bit redundant. Cinthya is going to touch base with the COIL division to see what they think.
  12. Discussion of whether to make an offer to James of \$300 speaker fee given that he does not list one.
  13. Emrys moves to contact James. Sarah seconds. Motion carries.
  14. Karl is advised to book a hotel with a breakfast option. Discussion of getting board members to transport the speaker rather than renting a car. Karl will put together a speaker offer letter, and the board will proceed with marketing.
- c. DSIG (Sarah)
- i. Talked with Jason Henderson by phone, has another upcoming meeting with him, and she will have further updates later.
  - ii. Ideas include doing a session at the annual conference about critical pedagogy in tech/digital services. Working it into a sales pitch.
5. New business
- a. Display banner
    - i. Tabled.
  - b. Meeting calendar
    - i. First week of May will be our next meeting. Karl plans to send out a poll to gauge availability.
  - c. Secure location for login information
    - i. Karl & Emrys are working on this.
    - ii. Tabled until the beginning of May.
6. Announcements
- a. None.
7. Next meeting – First week of May?
- a. See above.
8. Adjourn
- a. Steve motions to adjourn, Sarah seconds.
  - b. Adjourned at 1:50pm.