

Agenda for OK-ACRL meeting May 5, 2017

Minutes submitted by Melissa Kunz, secretary.

Attendees: Karl Siewert, Scott Murray, Beth Jones, Melissa Kunz, Jenn Donner, Steve Locy.

1. Call to order
 1. Karl called the meeting to order at 9:00am.
2. Approve minutes from March/April 2017
 1. Scott moves to approve the minutes. Jenn seconds.
3. Reports
 1. Treasurer
 1. Payments made: Withdrawals to pay for web hosting and UPS mailbox. Renewal for Zoom video subscription.
 2. Steve moves to accept the treasurer's report. Beth seconds.
4. Old Business
 1. Conference – We had a booth at OLA and Karl provided flyers to promote our conference. Our speaker has accepted! People have been signing up for our list-serv as well.
 1. Title (tabled)
 2. Speaker letter
 1. Karl has been using a template to create a contract for the conference speaker.
 2. He'd like a volunteer to help him create a contract to send to James. Beth volunteers.
 3. Display banner
 1. Emrys not present for this meeting, so this will be tabled until she can give an update.
 4. Steve offers to print out more flyers when Karl finalizes the handouts, which will be available on the Google Doc folder.
5. New business
 1. COIL report and speaker fee request
 1. Cinthya is requesting \$500 to pay for speaker Nicole Pagowsky. Beth notes that this was brought up in last month's meeting and the possibility that an overlap between COIL's speaker and the one for OK-ACRL might discourage people from attending both conferences.
 2. In the past, OK-ACRL hasn't given much money to COIL since they have typically had smaller events.
 3. Cinthya is unable to make the meeting, so her discussion will be conducted by email with later updates.
 4. Call for motion to move this discussion to email. Steve moves, Beth seconds.
 2. OLA Update from Karl
 1. We gave out plenty of swag. Notebooks were popular!
 2. Steve still has a couple of boxes of notebooks in his car.
6. Announcements
7. Next meeting
 1. Sometime in June. Doodle poll will go out.

8. Adjourn

1. Karl adjourns meeting at 9:19am.