



OK-ACRL Meeting: Friday, January 17, 2020

Location: Zoom

Present

Emrys Moreau, President
Andy Taylor, Past-President/Archivist
Kaitlyn Palone, Vice-President/President Elect
Anona Earls, Treasurer
Sarah Burkhead Whittle, Secretary
Karl Siewert, Webmaster
Jamie Holmes, Member-at-large
Clarke Iakovakis, Member-at-large
Erica Argyropoulos, Member-at-large

Absent

Holly Luetkenhaus, COIL chair
Beth Jones, Ad Hoc Endowment Committee (Endowment Coordinator)

1. The meeting was called to order at 11:30 a.m.

The minutes from the December meeting were approved as amended.

2. Introductions were made for new members to meet one another.

3. Reports

- a. Treasurer. The treasurer's report has been uploaded to Google drive. The Chapter's current bank balance is \$9,556.84 with \$7556.28 in the checking account. The Chapter's outstanding credit card balance is \$19.50 to Wufoo. \$300 was made from the Fall 2019 conference.
- b. Webmaster. The \$19.50 credit card cost is for Wufoo, a survey instrument. It is integrated with WordPress for registration forms and can handle payments. Right now it's billed monthly, but the Webmaster isn't for sure how much of a cost decrease a yearly institutional discount would be. He will check about this and report back to the Board via email. He will also check about mailing list options through Wufoo and might also help with money aggregation for the endowment.
- c. COIL. No report.
- d. Development Coordinator. No report.

4. 2019 Conference

A commendation was given to everyone from the President, with special thanks to the Past-President for his leadership and hosting at TCC. We received very positive feedback from the survey forms.

- a. Financial report - \$300 profit.

- b. Evaluations: It was agreed we will eliminate the question about feedback on food service for the 2020 conference.
- 5. 2020 Meeting Schedule. The President is forming the meeting schedule for 2020. The February meeting will take place at NSU Broken Arrow, the April meeting will take place at NSU Tahlequah, and the June meeting might take place at UCO. This will be decided later, based on the scheduling of the carpentries workshop. The October meeting is TBD because of the November conference.
- 6. 2020 Conference. There was discussion about the 2020 conference keynote speaker, and conference topic ideas. The board is invited to share ideas in the Google Drive before the February meeting. There is sufficient budget for airfare and hotel, but the speaker fee will need to be taken into consideration. There was discussion about the location possibilities, which are currently NSU BA, OU Tulsa, and OCCC (Jamie will check with Ann F. Raia at OCCC).
- 7. Library Carpentries Workshop. There was further discussion about the proposed Library Carpentries Workshop. 33 participants have expressed interest from the previously administered survey. The tentative date is June 18-19, 2020 to be held at OSU Stillwater. Costs include: covering lunch for attendees and instructor fee/travel. Instructors: possibly Clarke (OSU) co-teaching with Mark Laifersweiler (OU). Possible workshop focus: Open Refine. Cost: possibly an attendance fee. Clarke will report back about the availability of OSU and, based around the aim of Carpentries, if attendees need to pay a registration fee.
- 8. Policies and Procedures Manual. Past Secretary Hoberecht began this document, based on the ACRL policies and procedures manual, and can be found in the Google Drive. This year's board needs to begin working on this now and continue to modify it for OK-ACRL throughout the year.
- 9. The meeting was adjourned at 12:26 p.m.

Next meeting: Friday, February 21, 2020 @ NSU-BA

Lunch at 11:30 a.m. at TBD / Meeting at 12:30 p.m. @ NSU-BA Library

Respectfully submitted,
Sarah Burkhead Whittle
OK-ACRL Secretary