



OK-ACRL Meeting: Friday, February 21, 2020

1:00-2:00

Location: Northeastern State University, Broken Arrow

### **Present**

Emrys Moreau, President  
Andy Taylor, Past-President/Archivist  
Kaitlyn Palone, Vice-President/President Elect  
Anona Earls, Treasurer  
Sarah Burkhead Whittle, Secretary  
Karl Siewert, Webmaster  
Jamie Holmes, Member-at-large  
Clarke Iakovakis, Member-at-large  
Erica Argyropoulos, Member-at-large  
Holly Luetkenhaus, COIL chair  
Beth Jones, Ad Hoc Endowment Committee (Endowment Coordinator)

1. The meeting was called to order at 1:11 p.m.

The minutes from the January meeting were approved.

2. Reports

- a. COIL. They have started planning for the summer workshop. The tentative date is Friday, July 31, from 9:00-3:00 at a possible location other than OSU. The theme for the workshop is incorporating short information literacy sessions within a 20 minute timeframe.
- b. Treasurer. The Chapter's current bank balance is \$9570.39. The checking account has \$7531.78 and the savings account \$2038.61. Credit card purchases total \$35.51 for Wufoo and Amazon supplies (envelopes). The report will be posted in the Google Drive by the end of February.
- c. Webmaster. A discussion about Wufoo is tabled to the March meeting.
- d. Development Coordinator. We need to develop a mission and vision for OK-ACRL. We also need to develop the following:
  - i. Purpose
  - ii. Statement of Need

- iii. Budget – projected fundraising
    - 1. Flyers to share with OCALD and in the registration packets during November conference.
    - 2. Silent auction at November conference.
    - 3. Possibly creating a separate website for just the Foundation.
    - 4. Possibly setting up a fundraising portal through Amazon Smile.
    - 5. Different tiers of giving? What would be the reward or recognition for giving - swag of some sort? Donors circle? Conference ribbons? Donor reception?
  - iv. Annual events or membership drive
  - v. How the money will be used - Clarke and Erica volunteered to help Beth with planning.
    - 1. Rules and methods for distributing funds.
    - 2. Creating application and rubric or point system to evaluate application.
    - 3. OK-ACRL Board to review applications.
  - vi. What happens to the money if we do not reach \$25K?
  - vii. Goals for annual fundraising and a schedule for when we would reach.
  - viii. What else?
- 3. 2020 OLA Conference
 

Booth rental for \$75. A motion was made and seconded. The motion passed.

Emrys can help cover April 23-24 but others are welcome to help. Erica, Karl, and Jamie volunteered as well.
- 4. 2020 Conference
  - a. Speaker ideas.
 

Ms. Kaetrena Davis Kendrick - USC Lancaster - Low Morale in Racial & Ethnic Librarians.

Karl will contact Kaetrena about her availability.

Dr. Sarah Clark (kind leadership in libraries)

Dr. Jabraan Pasha (implicit bias)

Dr. David Macey (implicit bias)
  - b. Theme. Diversity, Equity, and Inclusion
  - c. Location. OCCC - Friday, November 13 (with November 6 as a backup) - Jamie will confirm availability at OCCC with Ann F. Raya. The rental fee is cheaper for non-profits (\$165), but could be free if OK-ACRL co-hosts with OCCC. Parking is free. Meetings would

be in their student union. In-house catering for lunch is required, but we will ask if breakfast also has to be catered by them. We could possibly offer a discounted or waived rate for the 5 OCCC librarians to attend (\$325).

- d. Land/territorial acknowledgement. Statement to be led by Karl during the opening session at our fall meeting acknowledging and recognizing cultural institutions. More information can be found at <https://native-land.ca/> A motion was made and seconded. The motion passed.

#### 5. Library Carpentries Workshop

- a. June 18-19 at OSU's Edmon Low Library. Parking \$1/day, covered by OSU Library. Attendance goals 15, with no more than 20 participants.
  - i. Clarke Iakovakis (OSU) co-teaching with Mark Laufersweiler (OU)
  - ii. There is a conflict with our OK-ACRL meeting on June 18. We will likely move the meeting to communicating online.
  - iii. Registration for the event can occur via the OK-ACRL page, with the possibility of a waiting list.
- b. Accommodation at OSU dorms (see OSU Dorm Rates document in Google Drive).
- c. Budget. There is the cost of paying for the OU Instructor to attend, plus their housing costs, mileage, and food stipend for either Mark or another teacher. Anona will run numbers on these costs. Since OSU is a member institution of Carpentries, their policy states that we can't make a profit from the event. There was discussion about charging \$25 for attendees to attend, plus lunch on your own. There was discussion about any extra funding going to the OK-ACRL Foundation.

Possible schedule:

Day 1: Tidy Data & Open Refine - morning, Python (part 1) - afternoon

Day 2: Python (part 2) - morning, SQL or Git - afternoon

- 6. Policies and Procedures Manual. This item was tabled to the March meeting.

Old business: Having a Google phone number for registering for information. Karl will look into this.

The meeting was adjourned at 2:59 p.m.

Next meeting: Friday, March 13 online via Zoom

Respectfully submitted,  
Sarah Burkhead Whittle  
OK-ACRL Secretary