



OK-ACRL Meeting: Friday, March 27, 2020

11:30-12:30

Location: Zoom

Present

Emrys Moreau, President
Andy Taylor, Past-President/Archivist
Kaitlyn Palone, Vice-President/President Elect
Anona Earls, Treasurer
Sarah Burkhead Whittle, Secretary
Karl Siewert, Webmaster
Jamie Holmes, Member-at-large
Clarke Iakovakis, Member-at-large
Erica Argyropoulos, Member-at-large
Holly Luetkenhaus, COIL chair
Beth Jones, Ad Hoc Endowment Committee (Endowment Coordinator)

1. Check In
2. The meeting was called to order at 11:32 a.m.

The minutes from the February meeting were approved with changes.

3. Reports
 - a. COIL. Date of conference adjusting to Friday, August 7 with a possible online format for the conference.
 - b. Treasurer. The Chapter's current bank balance is \$9534.93. TCM Bank took over the Security bank card company we were using so they are in the process of switching our account over to this company with a new login. The only charge is likely to the Wufoo account. A pending payment will be made to OLA for a table during the annual conference, which will now be held in October.
 - c. Webmaster. Wufoo - cost for annual subscription for nonprofit rate and if they provide mailing list services. If we want to go to an annual subscription, it will be \$174.50. They integrate with services like Mail Chimp, which we could use in emailing for the endowment. The suggestion was made to wait on this for now. Google Voice - tabled to April meeting.

d. Development Coordinator.

- i. OK-ACRL Mission: The Oklahoma Chapter of the Association of College and Research Libraries' mission is to serve those working in or interested in academic and research libraries by providing programming and opportunities that will enhance their knowledge base and to enable them to become leaders and innovators in our profession.
- ii. Endowment Purpose: The OK-ACRL Endowment is being established to ensure continued operation of the organization as well as offer financial support to academic librarians for out-of-state professional development.
- iii. Statement of need

1. See suggested edits in the endowment webpage:

<https://docs.google.com/document/d/1dOeSgKnQK7xUwmm9lcWMnnfM16zuECpdMHVIUMBgiuw/edit?usp=sharing>

This new document was created by Beth with input needed in the Google document and discussion will follow via email. A donor form is being crafted by Beth and she hopes to have this completed by April, with a goal of raising around \$3,000. A question was asked about vendor contacts and how we wish to ask them for funding - likely for the endowment vs. for the conference.

- iv. A motion was made to move 50% of conference profits, with a minimum of \$150 annually, to strengthen the Foundation for the next 5 years. The motion was passed unanimously. Emrys will check on updating our PayPal availability to pay via the OK-ACRL website and also check to see if this could be accomplished via Wufoo.

4. Library Carpentries Workshop.

- a. Originally scheduled June 18-19 at OSU's Edmon Low Library. A discussion centered around the opportunity to host the conference online just on Friday, June 19. Clarke will explore options and Emrys will contact Mark Laufersweiler from OU about co-teaching together online. We could use the OK-ACRL Zoom Pro account and have breakout rooms, share screens, etc. for this free online Carpentries class, with a limited number of participants. Emrys will begin looking at advertising for this soon.

<https://carpentries.org/blog/2020/03/tips-for-teaching-online/>

5. 2020 Conference.

- a. Speaker(s)

- i. Kaetrena Davis Kendrick - \$2000 plus travel, room, and board, which is cost prohibitive.
 - ii. Lorie Roy - Emrys will look into contacting her ASAP.
 - iii. Dr. Jabraan Pasha on implicit bias - Emrys emailed him, but is awaiting a reply.
 - iv. Dr. David Macey on implicit bias - Emrys will look into contacting him.
 - b. Location - OCCC or potentially online. Jamie heard from Ann F. Raia and is still waiting to hear if November 6 will work with their facilities schedule and/or November 13 for their Library facilities (accommodates 75). We can continue to wait for the time being. Emrys will also check with the OU Learning Center in Norman as a backup. We can also consider holding the conference online.
6. Policies and Procedures Manual. This was a reminder to continue working on sections that apply to respective positions. We will follow up with this during the April meeting.
7. ACRL Free Webinars for Oklahoma Librarians. We are entitled to 2 free webinars a year through OK-ACRL. Emrys will find an updated list of what is offered and email it to the Board list-serv, we can then communicate these options to all OK-ACRL members to attend for free, but to register for our own internal statistics.

Additional consideration: Karl - OK-ACRL has a Slack workspace, which allows us to have more private communication with one another. Karl will find this access point and email the link to the Board to relay if we wish to use it or not.

The meeting was adjourned at 12:22 p.m.

Next meeting: Friday, April 17 online via Zoom.

Respectfully submitted,
Sarah Burkhead Whittle
OK-ACRL Secretary