



OK-ACRL Meeting: Friday, August 21, 2020

11:30-12:30

Location: Zoom

Present

Emrys Moreau, President
Andy Taylor, Past-President/Archivist
Kaitlyn Palone, Vice-President/President Elect
Anona Earls, Treasurer
Sarah Burkhead Whittle, Secretary
Karl Siewert, Webmaster
Jamie Holmes, Member-at-large
Erica Argyropoulos, Member-at-large
Clarke Iakovakis, Member-at-large
Holly Luetkenhaus, COIL chair
Beth Jones, Ad Hoc Endowment Committee (Endowment Coordinator)

Absent

Call to order 11:34 a.m.

Thanks and appreciation were shared by Emrys to Holly for a job well done for an excellent unCOILed workshop.

1. The minutes from the July meeting were approved.
1. Reports
 - a. COIL Chair. All materials from unCOILed have been updated on the blog (<http://coil.okacrl.org/blog/>). The monthly blog posts this Fall will center around online instruction to meet librarian needs.
 - b. Treasurer. No transactions were made this month. We currently have \$9,342.38 in our accounts and earned \$0.03 interest. Anona has submitted the ACRL chapter reimbursement request for our Zoom usage. The savings account information was added to our Amazon Smile account to benefit the Endowment.

- c. Webmaster. Karl is ready to start assembling web content for the conference as soon as we are ready.
 - d. Development Coordinator. Beth is looking at how to advertise Amazon Smile. She will send out instructions to the Board for how to link Amazon accounts to aid in this effort. Discussion was shared on how else we can share this information - perhaps an addition in the signature of outgoing messages from the OK-ACRL email address. Discussion was also shared about if we need to add the Development Coordinator as an elected position on the ballot for the Fall conference. Kaitlyn will check the bylaws about this with the help of Emrys and Beth. The ballot will be developed either through Wufoo or Qualtrics and Karl will help look back to which format was used last year.
2. 2020 Conference
- a. Logo design. Karl has worked on this with images of an eye chart and phoropter, tying in with the title of the conference “2020 Vision: Looking At Our Profession Through a DEI Lens.” This logo will be used on the program, our Facebook header, and will be shared via email. Discussion centered around the abbreviations used in the eye chart and placement of font. Karl will email the Board a revised version of this logo for approval next week.
 - b. Schedule. Emrys has reached out to Helen Clements at OSU about a panel of tribal librarians. She will check back with Helen next week to find out more information. The schedule template is in the Google Drive for perusal. Emrys is concerned about Zoom fatigue and doesn’t want to overload participants with both a Thursday night pre-conference get-together, plus the conference on Friday. The schedule will be solidified more when proposals come in.
 - c. Call for proposals. No proposals have been submitted, but Emrys will resend an email with this information next week. Kaitlyn has also not had any questions about submission details. The Board agreed that an extension for submissions to September 15 would be helpful, which we will discuss at our Board meeting on September 18. Presenters will be notified if they have been selected during the week of September 21. Discussion was made to consider sending the call for proposals to surrounding states’ organizations and other related library groups.
 - d. Posters. Erica shared how a digital poster session worked at an online music conference she attended: 1 hour poster session, each person had 5 minutes to speak (lightning talk) plus time for feedback, questions, and answers. Since the poster was shared virtually,

participants could also access this on their own time and contact the presenter at a later time. We will see if we have any submissions and then set the rules and specifications for how to proceed.

3. Library Carpentries Workshop. Emrys has added feedback to the Google Drive. At this time, since we have a lot of other plans in place for Fall, the Board decided a better time to plan another Carpentries workshop would be in the early Spring.
4. Other business
 - a. Reimbursement from ACRL. \$100 will be reimbursed hopefully soon.
 - b. Policies & Procedures Manual. Everyone should review their respective roles in this document before the September meeting and see what is missing and needs to be added to the manual to make it more robust.
 - c. ACRL has 2 Zoom accounts that can be used by Chapters for meetings. These can be scheduled via an online calendar for 1 hour blocks of time, but cannot be used for conferences. Our account is paid until May 2021, but using the ACRL account could be an option if we choose to close our account and use the master account. Erica will check to see if NSU's Zoom Pro account could be used for our OK-ACRL conference.
 - d. OLA's University & College Division
 - i. OK-ACRL will be receiving an invitation to attend a special UCD meeting in October regarding staff transformation in terms of moving from working at the library to working from home. Shay Beezley has been in touch with Emrys and UCD is excited about partnering with us. Emrys will send the Board the invitation for this upcoming UCD meeting.
 - ii. UCD liaison discussion. There is early discussion about perhaps having a UCD liaison join our group in the future.

A motion was made and seconded to adjourn the meeting. The meeting adjourned at 12:24 p.m.

Next meeting: Friday, September 18, via Zoom at 11:30am-12:30pm

Respectfully submitted,
Sarah Burkhead Whittle
OK-ACRL Secretary