



OK-ACRL Meeting: Friday, January 22, 2021

11:30-12:30

Location: Zoom

Present

Kaitlyn Palone, President
Emrys Moreau, Past- President
Jamie Holmes, Vice-President/President-Elect
Anona Earls, Treasurer
Sarah Burkhead Whittle, Secretary
Karl Siewert, Webmaster
Clarke Iakovakis, Member-at-large
Marianne Myers, Member-at-large
Ashley Bean, COIL chair
Beth Jones, Development Chair

Absent

Erica Argyropoulos, Member-at-large

Call to order 11:33 a.m.

1. The minutes from the December meeting were approved with a motion and second.
2. Reports
 - a. COIL Chair. Ashley will reach out to her fellow new officers soon to begin planning for 2021.
 - b. Treasurer. We have \$8941.15 in all our accounts. Anona still needs to transfer the endowment donations from PayPal to the savings account. We currently have \$153.48 in PayPal.
 - c. Webmaster. Karl has added Marianne and Ashley to the Board mailing list and is updating the officers listed on the website. Karl emailed the Board about this and will reach out to everyone again for any changes that need to be submitted. Karl worked with Kaitlyn to reset the password on the Zoom account. Karl has also changed the forwarding addresses for the OK-ACRL and COIL chairs to receive appropriate emails.

They are still working on video uploads onto the website from the Fall conference and the tech committee can confer via email about editing, captions, etc.

- d. Development Chair. Beth is still working on creating a database to track donors and ask for donations. She sent out this report previously, with data from 2019 and 2020 totaling \$173 donated so far. Our AmazonSmile account has been created and is up and running, but deposits are only made into our savings account after \$5.00 has been earned. Emrys will forward any future emails she receives to Anona and Beth regarding income from PayPal. Beth is recording donation methods: \$10 from conference, \$75 from an email sent to Board members, and \$50 through Slack channels. She is ready for more forward momentum in fundraising this year.
3. Introductions. Introductions were made by all Board members.
4. [Meeting schedule](#). Meetings will take place the third Friday of every month with the schedule posted in the Google Drive.
5. [2020 Conference review and feedback](#) -- Emrys has uploaded the entire report. <https://drive.google.com/file/d/1JT8wcq4s4oaY9KWbtbcxtjF3txRI6tor/view?usp=sharing> The discussion about this item will be tabled until our February meeting.
6. 2021 Events
 - a. Carpentries Workshop. Clarke reminded the group about the background of Carpentries, with the most recent teaching sessions centering on Open Refine and Regular Expressions. We could also look to teach the R session, for which Clarke has received training and which is still in alpha mode. <https://librarycarpentry.org/lc-r/> OSU and OU have a variety of certified instructors to teach these seminars. The lessons that focus on Libraries can be found via <https://librarycarpentry.org/lessons/> Karl shared about additional workshops they have attended, using Discord as the communication portal, rather than Zoom. Kaitlyn will create a poll and send it out next week to see what Carpentries workshops we might want to host this year.
 - b. Online forum with UCD. OLA will take place in July this year, but a possible academic libraries forum could take place in March. This would be a co-sponsored, free session, with breakout sessions to connect academic librarians with one another from throughout the state. Ashley will check with past COIL chair Holly Luetkenhaus, but isn't planning on carrying on the COIL Conversations with Colleagues from last year, so this shouldn't conflict with a possible online forum. Kaitlyn will let OLA UCD Chair Shay

Beezley know we are willing, but wants to know the conversation topics before we fully commit.

- c. Conference. Everyone was encouraged to begin thinking about a theme and keynote speaker ideas, which will be discussed during our February meeting. A tentative date for the conference will be November 19, with it being held virtually again this year, perhaps with a small registration fee, possibly including incentive for an early bird discount (\$15-\$25).
7. Policies & Procedures Manual. The Board was reminded to individually review the manual to make appropriate edits for individual roles. This will be discussed further in the March meeting.

New business:

Clarke brought up the concern about OK-ACRL emails being routinely spammed. Karl will look into updating the contact form on our website. If anyone would like their email address removed or redirected to our individual university profiles from the OK-ACRL website, they should contact Karl with this choice via email.

A motion and second were made to adjourn the meeting. The motion was approved. The meeting adjourned at 12:20 p.m.

Next meeting: Friday, February 19, via Zoom at 11:30 a.m. - 12:30 p.m.

Respectfully submitted,
Sarah Burkhead Whittle
OK-ACRL Secretary