



OK-ACRL Meeting: Friday, March 19, 2021

11:30 a.m. - 12:30 p.m.

Location: Zoom

Present

Kaitlyn Palone, President
Emrys Moreau, Past-President
Jamie Holmes, Vice-President/President-Elect
Anona Earls, Treasurer
Sarah Burkhead Whittle, Secretary
Erica Argyropoulos, Member-at-large
Clarke Iakovakis, Member-at-large
Marianne Myers, Member-at-large
Beth Jones, Development Chair

Absent

Karl Siewert, Webmaster
Ashley Bean, COIL chair

Call to order 11:35 a.m.

1. The minutes from the February meeting were approved with a motion and second.
2. Reports
 - a. COIL Chair. No report.
 - b. Treasurer. We have a total of \$9,107.35 in all our accounts, including a recent deposit from our Amazon Smile contributions. In our savings account is \$2,205.19, \$6,902.16 in checking, and \$57.18 from PayPal to be added soon. Anona will forward the savings account statements to the development coordinator for now, but discussion surrounded both positions having access to the accounts. A motion and second were made for the endowment chair to have access our bank accounts. The motion passed.
 - c. Webmaster. No report. Kaitlyn reminded the Board that if they wish for any changes to be made on the OK-ACRL website, please notify Karl today.

- d. Development Chair. \$148.89 was earned in 2020 with some deductions from PayPal (2.2% + \$0.30). \$12.66 - our first Amazon Smile donation has been processed. We now have 7 donors (up from 5 donors) on Amazon Smile with \$50.28 donated in 2021 so far. Beth will contact the Board again to make sure all members are contributing in some way, since only 30% of the Board are currently giving. Beth described the hurdles with access to the PayPal account being tied to Emrys' SSN as Board members rotate on and off. Emrys will check with PayPal about this and contact Beth later, but the Endowment email has been tied to the account. Beth has sent out thank you emails to all donors from 2020 and those who have donated in 2021 so far. Beth wants to also contact list-servs like OCALD and library vendors and has looked at different [giving benefits](#). Beth requests the Board look over this list and provide feedback during our April meeting.
3. UnCOILed. They are requesting \$1,000 for Jessamyn Neuhaus, author of *Geeky Pedagogy*, to speak at this summer's unCOILed conference. They hope to reimburse OK-ACRL for part of this cost. They hope to charge \$20 with 50 attendees to break even and they could possibly request funding from vendors to help offset costs, as well. With Neuhaus being an educational developer, discussion also centered around using the OK-ACRL list-serv to contact academic librarians in Oklahoma, inviting other librarians from out of state, and possibly other educators to the conference outside of librarians. A motion was made to give \$1000 to COIL and to encourage outside funding and marketing but that we will support their efforts. The motion received a second and the motion passed. The unCOILed conference is scheduled for July 16th, which conflicts with our Board meeting, so Kaitlyn will consider moving our meeting that month.
4. Policies and Procedures Manual. Most Board members have begun looking at their listed job responsibilities and will continue to polish up this document. One item to look into is for the past-president or president-elect to order the Outstanding OK-ACRL Member Award in advance of the fall conference. This will be discussed further in our April meeting.
5. 2021 Events
 - a. Carpentries. Sessions to be offered: Introduction to Working with Data and Introduction to R during three half-day sessions. Last year we capped registration at 25 but are considering opening it to 30-35, knowing we will have some attrition, but hopefully a larger number attend and actively participate.
 - i. Dates. The Data workshop will be offered on June 11, and R on June 17-18. (We will look to move our Board meeting to June 25. Discussion centered around

how to register - through WuFoo or through OSU LibCal - Clarke will check into this.

- ii. Instructors. Beth will be the instructor for Data and Clarke is willing to serve as the instructor for R. Emrys and Karl are interested in being helpers and we can also check with Toni Hoberecht about helping.

b. Conference

- i. Date. Friday, November 19 - via Zoom.
- ii. Theme. Emrys suggested some themes from attending the CALM conference: "Career Development and Networking" and will look into sharing video recordings from the conference, if possible.
<https://www.conferenceonacademiclibrarymanagement.com/schedule/calm>
 - "Library Leadership From Any Position"
 - "Lead From Where You Are" - this received the most attention.
- iii. Keynote speakers. Kaetrena Davis Kendrick, but she could be beyond our budget. Other suggestions are welcomed and will be discussed in our April meeting.

6. Affiliation

- a. Discussion centered around a partnership between UCD and OK-ACRL where Emrys and Beth will draft a letter to send to UCD with Board approval. A motion and second were made and the motion passed.

A motion and second were made to adjourn the meeting. The motion was approved. The meeting adjourned at 1:13 p.m.

Next meeting: Friday, April 16, via Zoom at 11:30 a.m. - 12:30 p.m.

Respectfully submitted,
Sarah Burkhead Whittle
OK-ACRL Secretary