



OK-ACRL Meeting: Friday, May 21, 2021

11:30 a.m. - 12:30 p.m.

Location: Zoom

Present

Kaitlyn Palone, President

Emrys Moreau, Past- President

Jamie Holmes, Vice-President/President-Elect

Anona Earls, Treasurer

Sarah Burkhead Whittle, Secretary

Karl Siewert, Webmaster

Clarke Iakovakis, Member-at-large

Marianne Myers, Member-at-large

Ashley Bean, COIL chair

Beth Jones, Development Chair

Absent

Erica Argyropoulos, Member-at-large

Call to order 11:36 a.m.

1. Approval of the March and April meeting minutes. A motion and second were made for both months minutes. The motions were approved.
2. Reports
 - a. COIL Chair. Call for proposals close tomorrow, May 22. Next week Ashley will send out notifications to presenters. There have been 12 proposals submitted thus far - seven 50 minute sessions, five for lightning talks. Some of the proposals include topics about gamification, video games, Dungeons & Dragons, TikTok, and childrens/YA literature. Ashley will also send out the registration form via the COIL listserv next week.
 - b. Treasurer. We have a total of \$8813.42 in our account - checking \$6608.15, savings \$2205.27. A Visa payment was made \$119.5, and recent endowment funds need to be

transferred in from PayPal. A \$15.99 payment needs to be made to DreamHost soon.

Our 990N tax filings have been turned in to the federal government.

- c. Webmaster. Karl worked with Ashley Bean and Lisa Grimes on a spam request for the COIL listserv and that domain has been blocked. Wordpress has been updated to version 5.5.5 and our domain is ours for the next year. Beth has been given access to the website to make changes as the Development Coordinator. Karl temporarily deleted Kaitlyn's access to WuFoo and added Lisa from COIL. A GitHub account was created to establish our OK-ACRL organization with the Carpentries website. Karl invited our Carpentries teachers who are not members of the OK-ACRL board into the SLACK account. They also used WuFoo to create the OK-ACRL carpentries forms.
 - d. Development Chair. We earned \$4.59 from the previous month's PayPal donations, our savings earned \$0.04 in interest, totaling \$4.63. We have raised \$97.82 in 2021 so far. We still have 7 Amazon Smile donors and the number of Board members giving is also the same. Beth has requested funds for items we could sell as a fundraiser. More details can be found via the [May Endowment Report](#). A motion and second were made for \$400 to be given to Beth to buy materials to sell as part of a fundraiser for the endowment. The motion passed and Beth will report back to share what she purchases with these funds. Discussion centered around how we would approach donors for our Fall virtual conference and how they could promote their product. A motion and second were made to accept the funding outlined in the May Endowment Report to entice libraries and corporate vendors to donate and support the Fall 2021 conference.
3. Carpentries workshop
- a. Registration forms. Kaitlyn has made some minor modifications to the form.
 - b. Email for listserv. Kaitlyn will send out this information after the meeting.
 - c. Instructors & Helpers. For Regular Expressions on June 11, Beth Jones will be the teacher and Clarke Iakovakis will be the assistant. The helpers will be Emrys Moreau, Mark Laufersweiler, and Karl Siewert. For Intro to R on June 17-18, the teacher will be Clarke Iakovakis and Emrys Moreau, Mark Laufersweiler, Kay Bjornen, and Beth Jones will be the helpers.
- Clarke clarified the learning objectives that participants can expect to encounter and Kaitlyn has updated them accordingly. Beth will see if the Github page can open weblinks in new tabs. Kaitlyn will send out two separate emails for registration opportunities for

each of these workshops. Karl will look into making sure the WuFoo link is active for accepting registrations.

4. Conference

- a. Speaker update. Emrys has contacted Kaetrina Davis Kendrick and has not received a reply. The board was in support of Emrys reaching out to Sarah Clark to speak regarding her research on kind leadership and Dr. Clark is interested in being our guest speaker for the Fall conference.
- b. Call for proposals. Discussion centered around when we should send out the call for proposals - at the end of August or September? We discussed the need for updating the [Conference Planning Timeline](#). Kaitlyn will work on this and we will discuss this more in our June meeting.
- c. Logo design. Karl shared their hand-drawn illustration of a presenter at a podium saying to a class of in-person students, "Sorry. I was on mute." We discussed how this could also be modified as the logo at a future meeting. A motion and second were made for this drawing to be our promotional material. The motion passed.

5. New business. None shared.

A motion and second were made to adjourn the meeting. The motion was approved. The meeting adjourned at 12:41 p.m.

Next meeting Friday, June 25 at 11:30 am.

Respectfully submitted,
Sarah Burkhead Whittle
OK-ACRL Secretary