



OK-ACRL Meeting: Friday, June 25, 2021

11:30 a.m. - 12:30 p.m.

Location: Zoom

Present

Kaitlyn Palone, President
Anona Earls, Treasurer
Sarah Burkhead Whittle, Secretary
Karl Siewert, Webmaster
Clarke Iakovakis, Member-at-large
Ashley Bean, COIL chair
Beth Jones, Development Chair

Absent

Jamie Holmes, Vice-President/President-Elect
Emrys Moreau, Past- President
Erica Argyropoulos, Member-at-large
Marianne Myers, Member-at-large

Call to order 11:35 a.m.

1. Approval of the May minutes. There was a motion and second. The motion was approved.
2. Reports
 - a. COIL Chair. 28 have registered, thus half of the honorarium has been raised so far. Early next week Ashley will send out the schedule, conference description, and keynote presenter biography. Ashley is working on organizing enough people to host Zoom rooms and will send out Zoom links week after next. There will be two breakout session blocks each with 4-5 workshops offered in each block.
 - b. Treasurer. Total balance \$8813.42, we had one Visa payment and now have \$6592.16 in checking, the savings account had one Amazon smile deposited for a total of \$2221.87.

Some funds are still in PayPal from Carpentries and COIL registrations and Anona will move these over to our bank accounts soon.

- c. Webmaster. The JetPack plugin for WordPress has been updated. We're due for renewal for Bluehost. We renewed for 36 months in March 2018 at \$395.64. In July 2018, we upgraded from the Plus Hosting to the Choice Plus Hosting at the same price. We've added Site Lock Security Lite for \$37.27, and Karl isn't sure what this feature includes. Our decision needs to be made by July 10, 2021, so Karl reached out to Bluehost to see how much the renewal would be. The price they quoted for our renewal is \$611.64 for 3 years of Choice Plus. Karl and Emrys will communicate about the details of how we selected this 3 years ago and Karl will also reach out to Bluehost to inquire about the differences between Plus and Choice Plus. Later, we could look at moving our site domain from Dreamhost (renewed in May) to Bluehost and see if this could save us some money and have everything with the same company.

A motion was made for us to pursue a 5 year renewal at either the current or previous level, based on the security features and our needs, and Karl will make the decision for us. The motion received a second and passed.

- d. Development Chair. \$128.73 paypal donations from the previous month, some have been deposited and some have not. \$0.04 savings interest earned, Amazon Smile donations are \$16.56. \$145.33 for the month with donations from 2021 so far totaling \$274.40. Our grand total is \$2449.99. We still have 7 Amazon Smile donors. Beth now has access to the OK-ACRL webpage to make more campaign opportunities. Emrys is working to see if PayPal can be tied in with our organization like COIL. Beth proposed two types of stainless steel tumblers to purchase and resell for promotional fundraising. This traditional [coffee travel mug](#) will be sold for \$20, and one is a [stemless wine tumbler with a lid](#). Beth will order 25 coffee travel mugs and will further investigate the wine tumbler to ensure the quality of logo printing won't come off when washed. There was a motion and second and the motion passed.

3. Carpentries

- a. Low attendance. Despite this, instruction, participation, and engagement went well for the instructors and attendees alike.
 - i. Cost? It seems that having a minimal registration cost isn't a strong motivating factor for people to commit to attending. Should the cost be lower or give the

option to donate to the Foundation? Beth will soon add the PayPal registration fees to the bank account. Discussion centered around if the courses could be offered in the fall or spring, rather than summer, or a pre-conference workshop before the Fall OK-ACRL conference - maybe Open Refine?

- ii. Listserv issues? We could advertise more frequently and more broadly in the future.

4. Conference

- a. Speaker. Sarah Clark has agreed to be our speaker and is not expecting an honorarium, but we can give a gift instead.

We discussed a registration fee with \$15 as an early bird rate in September - October and \$25 afterwards.

- b. Call for proposals. We will work on this in July with save-the-date and information about early bird registration, the Carpentries pre-conference workshop, and the keynote speaker.
- c. Sub Committee for tech again? It was agreed that this would be a good idea.
- d. Conference planning timeline. Even though the bylaws state the timeline being more detailed, this works better for in-person conferences, and we're all comfortable with the timeline we've established for this year's virtual conference.

5. New business

A motion and second were made to adjourn the meeting. The motion was approved. The meeting adjourned at 12:29 p.m.

Next meeting Friday, July 23, via Zoom at 11:30 a.m. - 12:30 p.m.

Respectfully submitted,
Sarah Burkhead Whittle
OK-ACRL Secretary