



OK-ACRL Meeting: Friday, September 17, 2021

11:30 a.m. - 12:30 p.m.

Location: Zoom

Present

Kaitlyn Palone, President

Emrys Moreau, Past- President

Jamie Holmes, Vice-President/President-Elect

Anona Earls, Treasurer

Sarah Burkhead Whittle, Secretary

Karl Siewert, Webmaster

Clarke Iakovakis, Member-at-large

Marianne Myers, Member-at-large

Ashley Bean, COIL chair

Beth Jones, Development Chair

Absent

Erica Argyropoulos, Member-at-large

Call to order 11:36 a.m.

1. Approval of the [August Meeting Minutes](#). A motion and second were made. The motion passed.
2. Reports
 - a. COIL Chair. COIL is looking to have a virtual member meeting, possibly in November. It will be an open way to share instruction strategies and brainstorm what librarians have learned. The next Conversations with Colleagues will take place on Thursday, September 30.
 - b. Treasurer. We currently have \$6054.98 in checking, and \$2476.54 in savings, for a total of \$8531.52. The only real change was the \$100 donation to the Oklahoma Indian Legal Services for Stephanie Hudson to review our Land Acknowledgement Agreement. Anona

resubmitted our chapter reimbursement forms to ACRL, citing the honorarium for the unCOILED conference, which was accepted.

- c. Webmaster. The recent automatic Wordpress update went smoothly. Karl has started the [conference registration form](#) using the 2019 Wufoo form and is making necessary changes. We need to discuss pricing for this to go live for 2021.
 - d. Development Chair. The [endowment report](#) shows \$14.17 from Paypal donations, \$16.95 from Amazon Smile donations, \$0.04 savings interest earned, with a total of \$31.06 in donation money received. Our total throughout 2021 is \$346.47. We still have 7 Amazon Smile donors and 80% of Board members are giving to the Endowment. PayPal setup as organization update - Emrys shared there still isn't a way for a representative from an organization to be transferable to another person. Marianne and Emrys will look into this further. Beth is working on an endowment logo and tagline for branding before ordering items.
3. Endowment Committee / Election of Endowment Chair. A motion and second were made for Beth to form a committee outside of the OK-ACRL Board to help with Endowment responsibilities and outreach. The motion was approved.
 4. ALA Advocacy Opportunity. Emrys has moved copies of older letters into the shared Google Drive and will look into this more later.
 5. Mailbox Renewal. Costs have gone up slightly, where last time it was \$240 for 12 months and is now \$276 for 12 months, or \$156 for 6 months. A motion and second were made for us to renew for 12 months at \$276 and the motion passed. Emrys will pay for this with the credit card and send the receipt to Anona.
 6. Listserv. A TCC faculty member who has written an Open textbook in Philosophy wants to spread the word about this publication. Discussion centered around what is acceptable for listserv use and it was determined that, since this falls within the parameters of librarians to share with their faculty members, it would be acceptable to share. A subcommittee volunteered to assist in drafting language for a listserv policy: Karl - chair, Jamie, and Sarah. The subcommittee will report back in an upcoming meeting.
 7. Conference.
 - a. Call for proposals. Kaitlyn and Emrys have both sent out this email and two individuals have submitted so far, but we are aware of more coming in soon. Ashley will send this to the COIL listserv as well. The 2020 structure was the keynote, two presentation blocks,

and one lightning round. It would be nice to have at least two presentation options for each block.

- b. Gift for Sarah. Karl recontacted Sarah Clark's husband, but he didn't really have any suggestions. Other ideas centered on giving her Oklahoma-centric gifts, with our budget being around \$100. Emrys and Karl will schedule a time to go shopping to pick out some fun items. Emrys will also contact Sarah about her bio for the conference program.
 - c. Tech Committee. Kaitlyn, Karl, Jamie, and Marianne will meet after presentations have been accepted during the meeting on October 8. They will then set a plan and test Zoom live captioning vs. Rev - perhaps for the keynote speaker and rely on YouTube captioning for the breakout sessions. They will likely meet again closer to the conference.
 - d. Registration. Karl has almost completed the conference registration form. We will open registration on Monday, October 18, and close at the end of day Monday, November 15. Registration will be \$15, but presenters and library school students can attend for free.
 - e. Website. Karl will update the information on the website soon for this year's conference.
 - f. Supplementary meeting - Friday, October 8. All calls for proposal will be reviewed during this meeting.
8. Carpentries pre-conference
- a. Announcement for listserv. Open Refine will be the pre-conference option taking place from 8:30 a.m. - 12:00 p.m. on Thursday, November 18, taught by Toni Hoberecht.
 - b. Registration. This will be sent out at the same time as information about the full conference.
 - c. Meet? Those leading will meet over the next month. Through conversation, it was decided that the best solution will be to use the cloud, but for participants to download programs in advance, if possible. Karl volunteered to help if need be.
9. New business. Karl's contact, the chair of the NWILL, has expressed interest in also submitting a presentation for the conference.

A motion and second were made to adjourn the meeting. The motion was approved. The meeting adjourned at 12:35 p.m.

The next meeting will either be Friday, October 8, for the program sub-committee or Friday, October 15, at 11:30 a.m. - 12:30 p.m. for the full Board meeting.

Respectfully submitted,
Sarah Burkhead Whittle
OK-ACRL Secretary