



OK-ACRL Meeting: Friday, October 15, 2021

11:30 a.m. - 12:30 p.m.

Location: Zoom

Present

Kaitlyn Palone, President

Emrys Moreau, Past-President

Jamie Holmes, Vice-President/President-Elect

Anona Earls, Treasurer

Sarah Burkhead Whittle, Secretary

Karl Siewert, Webmaster

Clarke Iakovakis, Member-at-large

Absent

Marianne Myers, Member-at-large

Erica Argyropoulos, Member-at-large

Ashley Bean, COIL chair

Beth Jones, Development Chair

Call to order 11:40 a.m.

1. Approval of the [September Meeting Minutes](#). A motion and second were made. The motion passed.
2. Reports
 - a. Webmaster. The listserv committee met earlier this week and worked on the statement of purpose. They are also working on membership (who should/shouldn't be allowed to post) explanations of posting content, and a code of conduct. Karl, Jamie, and Sarah will continue to work on this throughout 2021 and if it isn't finished by then, a new member can join once Sarah rotates off the Board.

List-serv website update. The Board decided to use the list-serv sign-up to become a member of OK-ACRL and Karl will remove the membership form page from the website.

Karl is also working on the registration forms for the Conference and pre-conference Carpentries workshop and will have that ready by Monday. Jamie and Karl will work on the election form for new officers. Kaitlyn and Karl will work on uploading the conference program in the days to come as well.

- b. COIL Chair. No report.
 - c. Treasurer. We currently have \$5678.98 in checking, and \$2476.58 in savings for a total of \$8155.56. We have earned 2075 points in our credit card account. Kaitlyn paid for our UPS mailbox for the coming year, with the help of Emrys, which will expire in October 2022.
 - d. Development Chair. The [monthly Report](#) shows \$18.66 from Paypal donations, \$0.04 savings interest earned, with a total of \$18.70 in donation money received. Our total throughout 2021 is \$361.51. We still have 7 Amazon Smile donors and 80% of Board members are giving to the Endowment.
3. Endowment Committee. Beth is continuing to work on this.
4. Membership form on website. (See Webmaster report above.)
5. Elections. We need someone to serve as 2022 president-elect, Secretary, and two members-at-large. We have individuals willing to serve in each position who have been nominated or have self-nominated. Jamie has created a document with the candidates' biographies and will share this with the Board later. Anona shared the name of another colleague who might be interested in running for one of the member-at-large positions, so Jamie will send out one more targeted ask.
6. Meetings for 2022. Discussion centered around the pros and cons of looking to rotate in meeting in person & on Zoom every other month. We can continue to think about this and discuss it in December, as well as send out a poll after the election of new members.
7. Conference
 - a. [Schedule](#). Everyone agreed with the layout of the schedule.
 - b. Gift for Sarah. Emrys and Karl will look at the Ida Red online shop and pick out a few things that could be sent directly to Sarah. They will communicate this with the Board later.
 - c. Recordings. The consensus is that recordings are not frequently viewed after the conference, but that it is helpful for presenters' slides to be available at the start and after the presentation. This would also help with those needing ADA accessibility. Kaitlyn

will contact the presenters to have them share their slideshow with attendees at the start of their session, preferably through an online link.

- d. Registration. (See Webmaster report above.)
 - e. Website - Add schedule/presenters. (See Webmaster report above.)
 - f. Program. (See Webmaster report above.)
8. Carpentries pre-conference. This subgroup is meeting this afternoon, October 15, at 2:00 p.m.
- a. Announcement for listserv. This will be combined with the email Kaitlyn sends out for conference registration.
 - b. Registration. (See Webmaster report above.)
9. New business. No new business was discussed.

A motion and second were made to adjourn the meeting. The motion was approved. The meeting adjourned at 12:21 p.m.

The next meeting will be the OK-ACRL Conference Friday, November 19.

Respectfully submitted,
Sarah Burkhead Whittle
OK-ACRL Secretary